



City of Westminster

Committee Agenda

Title:

Economic Development Education Community and Place Shaping Policy and Scrutiny Committee

Meeting Date:

Monday 19th November, 2018

Time:

6.30 pm

Venue:

Room 3.1, 3rd Floor, 5 Strand, London, WC2 5HR

Members:

Councillors:

**Karen Scarborough (Chairman)
Geoff Barraclough
Danny Chalkley
Christabel Flight
Elizabeth Hitchcock
Andrea Mann
Eoghain Murphy
Tim Roca**

Elected Voting Representatives

**Rebecca Carrigan, Parent Governor
Ryan Nichol, Parent Governor**

Co-opted Voting Representatives

**Simon Atkinson, Church of England
Vacant, Roman Catholic**

Non-Voting Co-opted Representatives

**Sian Maddrell, Headteacher, Grey Coat
Hospital
Miles Ridley, Headteacher, St Peter's
Eaton Square**

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Sarah Craddock, Senior Committee and Governance Officer.

**Tel: 020 7641 2770; Email: scraddock@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Head of Committee and Governance Services in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

The Director of Law to report that there are no changes.

2. DECLARATIONS OF INTEREST

To receive declarations of interest by Members and Officers of any personal or prejudicial interests.

3. MINUTES

To agree the minutes of the meeting held on 17 September 2018.

(Pages 5 - 10)

4. CABINET MEMBER FOR ECONOMIC DEVELOPMENT, EDUCATION AND COMMUNITY

Councillor David Harvey (Cabinet Member for Economic Development, Education and Community) to update the Committee on current and forthcoming issues in his Portfolio.

(Pages 11 - 34)

5. CABINET MEMBER FOR PLACE SHAPING AND PLANNING

Councillor Richard Beddoe (Cabinet Member for Place Shaping and Planning) to update the Committee on current and forthcoming issues in his Portfolio.

(Pages 35 - 40)

6. SCHOOL ORGANISATION AND INVESTMENT STRATEGY 2018

To review and provide comment on the School Organisation and Investment Strategy 2018.

(Pages 41 - 96)

7. EARLY YEARS FUNDING

To review Early Years Funding.

(Pages 97 - 104)

8. TRACKERS AND WORK PROGRAMME

**(Pages 105 -
114)**

- a) To note the progress in implementing the Committee's Recommendation and Action Trackers.
- b) To provide comment and input into the Work Programme for 2018/19.

**Stuart Love
Chief Executive
9 November 2018**

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CITY OF WESTMINSTER

MINUTES

**ECONOMIC DEVELOPMENT, EDUCATION, COMMUNITY AND PLACE SHAPING
POLICY & SCRUTINY COMMITTEE
17 SEPTEMBER 2018
MINUTES OF PROCEEDINGS**

Minutes of a meeting of the **Economic Development, Education, Community and Place Shaping Policy & Scrutiny Committee** held on Monday 17 September 2018 at 7pm at **Westminster City Hall, 5 Strand, London WC2 5HR.**

Members Present: Councillors Karen Scarborough (Chairman), Barbara Arzymanow, Geoff Barraclough, Danny Chalkley, Antonia Cox, Andrea Mann, Eoghain Murphy and Tim Roca.

Co-opted Members: Rebecca Carrigan.

Also present: Councillor David Harvey (Cabinet Member for Economic Development, Education and Community).

Apologies for Absence: Simon Atkinson.

1. MEMBERSHIP

- 1.1 It was noted that Councillor Antonia Cox and Councillor Barbara Arzymanow had substituted for Councillor Elizabeth Hitchcock and Councillor Christabel Flight.
- 1.2 The Chairman welcomed Councillor David Harvey (Cabinet Member for Economic Development, Education and Community) to the meeting.
- 1.3 The Chairman advised that Councillor Richard Beddoe (Cabinet Member for Place Shaping and Planning) would not be attending the meeting. Any questions that Members had regarding his portfolio would be placed on the Committee's Action Tracker.
- 1.4 The Chairman welcomed Sarah Mitchell, Chief Executive, from Heart of the City, Sam Hields, Customer Experience Director, from Community Fibre, Andrew Norris, Head of Corporate Social Responsibility, from University of Westminster and Bent Northcote, Director of Corporate Responsibility, from John Lewis who took part in the discussion on Social Values.

2. DECLARATION OF INTEREST

2.1 No further declarations of interests in respect of items to be discussed were made, other than those noted in the circulated schedule as set out below in paragraph 2.2.

2.2 Table of Member's interests tabled at the Committee Meeting was as follows:

Councillor/Member of the Economic Development, Education, Community and Place Shaping P&S Committee	Organisation	Nature of Interest
Barbara Arzymanow	Westminster Adult Education Service	Governor
Rebecca Carrigan	All Souls Primary School	Parent Governor
Danny Chalkley	Burdett Coutts School Foundation	Trustee
Antonia Cox	St Marylebone Boy's School	Governor
Karen Scarborough	St Vincent's School	Governor
	St Mary of Angels	Governor
	Young Westminster Foundation	Trustee
	St Marylebone Almshouses	Trustee

3. MINUTES

3.1 **RESOLVED:** That the minutes of the meeting held on 11 June 2018 be approved for signature by the Chairman as a true and correct record of the proceedings.

4. ACTION AND RECOMMENDATION TRACKERS AND COMMITTEE WORK PROGRAMME

4.1 ACTION AND RECOMMENDATION TRACKERS

4.1.1 **RESOLVED:** That the Action and Recommendation Trackers be noted.

4.2 COMMITTEE WORK PROGRAMME

4.2.1 **ACTION:** The Chairman to meet with the Minority Party Members on the Committee to discuss items for the Committee Work Programme.

4.2.2 **RESOLVED:** That the Work Programme be noted.

5. QUESTION AND ANSWER SESSION: CABINET MEMBER FOR ECONOMIC DEVELOPMENT, EDUCATION AND COMMUNITY

5.1 The Committee received a written update from the Cabinet Member who responded to questions on the following topics:

- the launch of the new ActiveWestminster website and App in November.
- the operation of the Council's Brexit help line.
- the operation and performance of the new Moberly Sports Centre.
- the timeframe for the Community Engagement Strategy.
- the impact of the Funding Formula on Early Years provision.
- the development of a Cultural and Heritage Strategy.
- the opportunities for including financial data in reports.

5.2 The Committee noted that Ofsted had judged 98% of local schools as Good or Outstanding and that there had been a 2% improvement in primary school children in year 6 achieving the expected level in reading, writing and mathematics.

5.3 ACTIONS

1. The Committee requested that detailed data/financial implications for services be included in future reports.
2. The Committee requested a briefing note on the operation of the Brexit Helpline including the questions asked and the number of calls received.
3. The Committee requested a briefing note on the operation of the resident's discount offers at the Moberly and Jubilee Sports Centres.

4. The Committee requested to see the September newsletter produced by the Kings Business School.
5. The Committee requested a briefing note regarding the Hub Westminster shareholder dispute including the outcome from the meeting in October.
6. The Committee requested a briefing note regarding the individual funding for each pupil with the introduction of The National Funding Formula for schools.
7. Councillor Harvey to arrange a meeting with Councillor Mann to discuss the development of the new Cultural and Heritage Strategy.

6. QUESTION AND ANSWER SESSION: CABINET MEMBER FOR PLACE SHAPING AND PLANNING

- 6.1 The Committee received a written update from the Cabinet Member which covered current and forthcoming issues in his Portfolio.

7. SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) STRATEGY

- 7.1 The Committee was invited to direct any questions in writing to the Bi-Borough Director of Schools regarding how to incorporate young people with SEND in Corporate Social Responsibility (CRS) Programmes.

8. SOCIAL VALUE PRESENTATION

- 8.1 The Committee received a presentation outlining the developments in the Corporate Social Responsibility (CSR) 'brokerage service' designed to facilitate more effective joint working between the voluntary sector and private sector businesses. The Committee noted that this increased the Council's ability to leverage the benefits of CSR locally with positive impact for Westminster residents.
- 8.2 The Committee welcomed witnesses from Heart of the City, John Lewis, Community Fibre and the University of Westminster who outlined the work of their organisations. The Committee noted how Heart of the City encouraged their organisations to focus on trying to get their responsible practices to align with their core business strategy so that volunteering was not just seen as an added extra but that it was contributing to their business plan, staff morale and the profit of their business. The Committee then discussed why businesses developed Corporate Social Responsibility (CRS) Programmes and noted that John Lewis, Community Fibre and the University of Westminster had considered how emotionally beneficial it was for them as organisations and their employees/students to get involved in volunteering to give back to the community.

8.3 The Committee discussed the following:

- the importance that all businesses had the opportunity to make a positive contribution to support the voluntary sector in the City.
- the necessity to tackle the difficulties in society by way of partnership between government, business and the voluntary sector.
- the possibility of incorporating arts and culture into local communities (local theatre groups/local cinema showings).
- the importance that the brokerage service add value and build the right connections to make a positive contribution to the community.
- the opportunities for measuring the success and cost of the scheme.
- the advantages of apprenticeships over attending University.
- the benefits of connecting residents with social enterprise schemes and the opportunities for young people through the City Lions Scheme.
- the importance of ensuring that all Members were made aware of the CSR 'brokerage service' and the opportunities it could deliver in their wards.

8.4 The Chairman thanked everyone who had given up their time to attend the meeting and contribute to the discussion

8.5 **ACTIONS:**

1. The Committee suggested that the diagram on how the Section 106 Employment and Skills Commitments works be available to Members/business/public.
2. The Committee requested that opportunities for measuring the input, success and cost of the scheme be considered and reported back to the Committee.

8.6 **RESOLVED:** The Committee made the following comments which would be forwarded to the Cabinet Member for Economic Development, Education, and Community:

1. The Committee welcomed the work that had been achieved in establishing the CSR 'brokerage service' to facilitate joint working between the voluntary sector and private sector businesses.
2. The Committee welcomed the development of the Airtable App, a social digital platform the Economy team was using to monitor S106 schemes and Social Value commitments from Westminster City Council contracts.
3. The Committee highlighted the huge potential impact for the City if Westminster businesses found opportunities to support their communities through a responsive CSR brokerage service.

4. The Committee highlighted the importance of sharing knowledge and supporting employers in the City to develop Corporate Social Responsibility (CSR) Programmes to benefit Westminster residents.
5. The Committee encouraged the Council to continue to look at new ways to engage with businesses and organisations and to ensure that all Members were made aware of the CSR brokerage service and the opportunities it could deliver in their wards.
6. The Committee noted how the Council's Economy and Procurement Teams supported Council schemes such as City Lions to enable youth engagement within the City.

9. TERMINATION OF MEETING

- 9.1 The meeting ended at 8:58pm.

CHAIRMAN _____

DATE _____



City of Westminster

Economic Development, Education Community and Place
Shaping
Committee Briefing

Committee date: 19th November

Author: Councillor David Harvey

Portfolio: Cabinet Member For Economic Development, Education
and Community

Please contact: David Lee
dlee@westminster.gov.uk

Key Priorities

- Ensuring Westminster residents have the right skills and opportunities for today's and tomorrow's economic challenges
- Continue to ensure that our schools continue to be some of the best in the country
- Widen the educational offer to young people to include vocational and alternative paths to employment and future careers
- Work with businesses to ensure Westminster has the best conditions to promote enterprise, growth and employment.
- Harness and enhance the economic and social opportunities of Westminster being the UK's cultural hub.
- Build better integration between community organisations and those organisations with the city council

This P&S report for Economic Development, Education and Community, provides an update on the activities and priorities within my portfolio, if you require further details on specific items senior officers will be happy to provide this information outside the Policy and Scrutiny committee meeting including financial reports.

1. Business and Enterprise

Markets

- 1.1 The Markets Strategy consultation was launched on 6th August and closed on 29th October. The strategy aims to help these markets thrive. We want to help the markets become more environmentally and financially sustainable, offer a more diverse mix of products and invest in new IT and infrastructure. The consultation is also anticipated to be the basis for tailored plans for each market.
- 1.2 The consultation also considered proposed changes to daily, street trading licence fees and charges, which would be the first since 2006. A new application fee was proposed, based on the costs of processing the application and issuing the licence. If approved, there will be concessions for start-up businesses and for Westminster residents.
- 1.3 The consultation gave the opportunity for all licence holders and their representative bodies, as well as residents, businesses and visitors to provide their views on the proposals. To encourage engagement, the consultation was supported by an extensive programme of on-street surveying, drop-in sessions and Cabinet Member walkabouts at each market. Regular communications were also been shared with traders to encourage them about giving their feedback in the consultation and opportunities to take part. The consultation took place over a significant number of weeks to take account of August holidays.
- 1.4 Almost 850 responses were received via online channels and on-street surveys. Responses were received from residents, traders from each of the six markets in the borough, workers, visitors and community groups.
- 1.5 With the consultation now closed, all feedback is being collated and considered before the strategy is finalised.

- 1.6 A report will be taken to the Licensing Committee on 28 November for a decision on the fees and charges. A presentation will also be given on all the results from the wide consultation on the market strategy and the next steps to be taken in the approval process. Subject to Member approval, the strategy should be implemented in April 2019.

Westminster Business Unit

- 1.7 The Business Unit provides a single point of contact for businesses looking for support from the Council and operates a mailbox and contact number for businesses to get in touch. In the current financial year 138 businesses enquiries have been received, ranging from licensing and commercial property to CSR activity and starting up a business.

Business Westminster Website

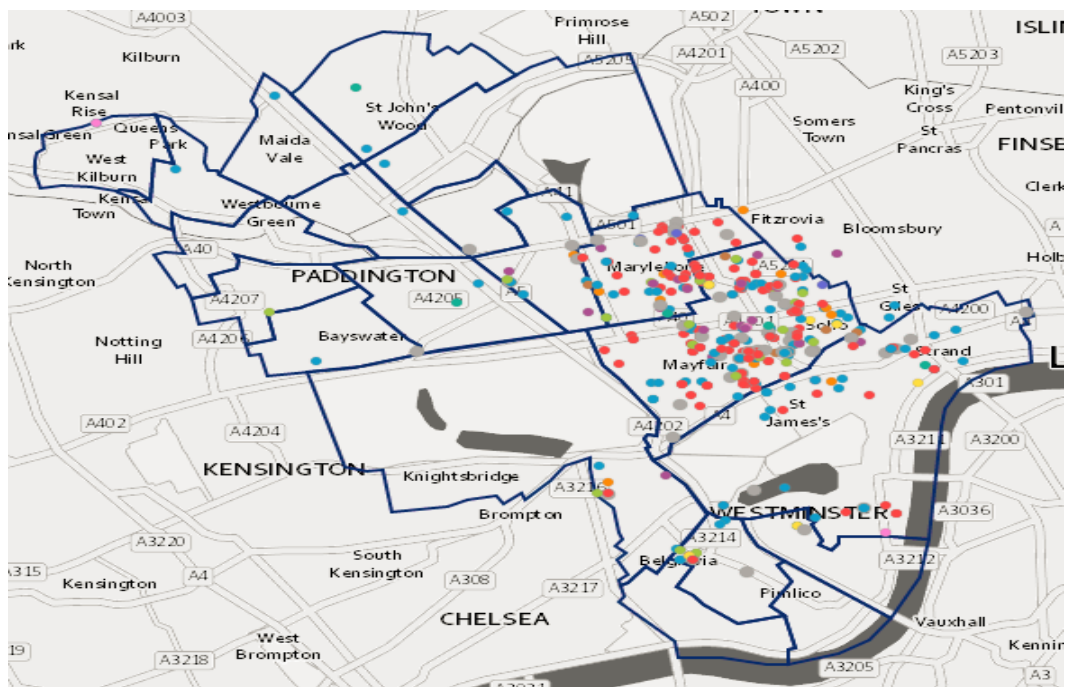
- 1.8 The Business Unit website has received 16,310 page views of which, 12,852 were unique visitors. The figure represents a 5% increase on the last reported figures with the Westminster Enterprise Week page showing a big increase in traffic

Connect Westminster

- 1.9 The Connect Westminster project has been running since August 2017, providing SME's in Westminster and the WEP area of Camden with vouchers worth up to £2,000. This is to upgrade their broadband to future proof gigabit capable connections. A total of £2.8m is available for this purpose, partly funded through ERDF.

1.10 To date we have achieved the following:

Applications received	529
Funding allocated	£974,621.32
Suppliers registered	147
Average download speed uplift	1,636.86%
Average upload speed uplift	9,327.31%



Spread of applications across the borough

Broadband & Connectivity Update

1.11 The provision of free Wi-Fi for traders has been enthusiastically supported during the street markets consultation. Free Wi-Fi zones would enable traders to take card payments as well as increase their digital presence. The Business & Enterprise Team are exploring how Wi-Fi could be delivered to traders through a CIL application to fund the capital costs. A CM Report exploring options will be prepared for review. Alongside the provision of the Wi-Fi zones, digital training would be provided for market traders to enable them to fully realise the benefits of a continuous online presence.

Westminster Enterprise Week

- 1.12 Westminster Enterprise Week, part of national Global Entrepreneurship Week takes place for the fourth year from 12th-18th November. A programme of 20 events has been created. These include panel discussions, business challenges, workplace tours and interactive workshops - in addition to arranging assembly speakers for schools.
- 1.13 Bright Ideas Trust, ZSL, Pergola Paddington, Paddington Central, Landsec, Google Garage, Halifax Flagship store, JLL, Ryder, Capita, Central Working, London Basketball association, Virgin Start Up and Vertex Pharmaceuticals are just some of the sponsoring organisations.
- 1.14 Over 600 spaces are booked for events delivered throughout the week. With the addition of 'Enterprise Assemblies' this year, where entrepreneurs visit schools themselves, during school assembly, to deliver engaging talks to young people on the theme of enterprise. The team hopes to engage 1250 young people over the week.

Westminster Business Support Fair

- 1.15 The Westminster Business Support Fair took place on 25th October at the Greenhouse Centre. The fair provides local businesses and residents an opportunity to drop in and have their business questions answered by council teams and partner organisations.
- 1.16 Organisations and council teams present include the business unit, healthy workplace charter, waste management services, planning department, Westminster employment service, Recruit London, Cross River Partnership, trading standards, One Westminster, enterprise nation and representatives for business rates, affordable workspace and business support.
- 1.17 Local business, Heavenly crepes, provided the catering for the evening. Feedback from attendees was collected, with a focus on the biggest challenges they faced as a business and how the council could best support them. This information will be provided in the next CM update.

Pop-Up Business School

- 1.18 The second Westminster Pop-Up Business School will take place between the 26th November and the 7th December at Paddington Arts. Property developer Derwent London, Octavia housing association and Blenheim Drug and Alcohol support service will support the event.
- 1.19 The Pop-Up school will deliver a two week programme expanding on the sessions previously covered. The additional sessions will focus on keeping customers, pitching products and services, negotiation, website development and increasing income. We are aiming to increase the number of participants that attend the course (108) and increase the number of business starts compared to the first Westminster Pop-Up (28% started a business after the course). Promotion will focus on Church Street with support from the local regeneration team.
- 1.20 The Pop-up school has been scheduled to take place at the same time The National Campaign, Small Business Saturday (1st December). To mark the Saturday, we will arrange for participants from the school to have the opportunity to sell their products on a market stall in Westminster.

Apprenticeships and Youth Engagement

- 1.21 This month, the Apprenticeship Development Officer, Eileen Gallagher, delivered an apprenticeship information session to sixteen WES employment advisors as part of the Advisor Academy. The purpose was to provide the advisors with up to date guidance.

Enterprise Spaces

- 1.22 **Paddington Works** was soft launched on 30th October. The Lord Mayor joined the CM at the opening. The operational team includes a general manager, an event manager, administrator and a council sponsored graduate, it will support over 200 entrepreneurs.
- 1.23 **Pop Up Leicester Square:** enterprise space is being fitted out by the operator, Interim Spaces, ahead of a launch this autumn.
- 1.24 **Church Street Regeneration Team** completed its second stage application for Good Growth Funding from the GLA for small business support in Church Street. In preparation architectural designs for a retail unit in the middle of the high street have been included.
- 1.25 A proposal for **Westminster Enterprise Space Network** was presented separately to the CM for comment and approval to proceed with implementation. This programme seeks to enhance the emerging enterprise space industry in the City of Westminster, and increase the council's impact in supporting small businesses, particularly start-ups, as well as influencing enterprise spaces, including mainstream flexible workspaces, to deliver social value activity for residents.

2. Westminster Employment Service (WES)

Coaching

- 2.1 The Team recently had the opportunity to showcase partnership work at a London wide event on Universal Credit hosted by the DWP. The employment team presented case studies highlighting Westminster's approach and the positive impact, which WES is having on the lives of residents.
- 2.2 As part of the regular partnership meetings at the Leaving Care Team, the Head of Coaching facilitated a workshop with partners from Housing, Economy, Children's Services and Health to consider the education and employment needs of Care Leavers. The discussion focused on how to respond to a wide range of needs and characteristics, including those in custody who become looked after, those returning as 21 year olds, those living in hostels and Care Leavers who have ongoing immigration status barriers to employment.
- 2.3 Actions include working with the hostels to help young people meet employers, in parallel with developing skills plans for young people in custody. In addition, this important partnership wishes to develop traineeships with an embedded ESOL (English as a second language) module, to enable young people to move much more rapidly into employment and then to learn on the job.

Employer Updates

- 2.4 One of a series of planned Westminster job fairs was held at Greenside community centre on the 17th of October. The event was lively and animated and was very well attended by employers and residents. Feedback has been extremely positive. The Westminster Employment Service, City West Homes, Recruit London, DWP and the United College Group (City of Westminster College) are looking forward to organising a further event in March 2019. Headlines from the job fair include:
- 30 employers attended from the construction, retail and hospitality industries, including Multiplex, Build a Bear and the Landmark Hotel

- Three hundred and twenty three people also attended from across the city, over two thirds were Westminster residents
- One hundred and eighty residents registered for additional employment services with the Westminster Employment Service and City West Homes

3. Westminster Adult Education Service (WAES)

3.1 Apprenticeship

Westminster Adult Education Service's Apprenticeship provision has exceeded the National Benchmark by 23% for outcomes for 2017-18 apprentice cohort. WAES offers 60 courses, has seen over 670 enrolments and has a provision of around 27 assessors. These range from Accounting, Health and Social Care to Children and Young People's workforce delivery to supporting Teaching and Learning in Schools.

3.2 Family and community learning partnership

Westminster Adult Education Service Family and Community learning team has a wide reaching delivery across Westminster, and is involved in many projects; an example of key projects are:

- Lancaster Lunch club: A project to bring residents aged 70+ within Lancaster Gate Ward together for a fortnightly healthy lunch, with the aim of promoting health, wellbeing and community cohesion.
- Regents Park Arts club: Two hour weekly painting and drawing classes aiming to provide older residents the opportunity to further their creative skills, make new connections and reduce social isolation.
- The Advocacy Project: A peer mentoring scheme for people with mental health challenges.
- Homestart: A volunteering project to support families with children under 5
- Cardinal Hume: Working to reduce barriers to success for homeless people.

3.3 WAES in collaboration: WAES into Employment

The new project WAES into Employment is an outcome of a successful pilot scheme that came out in summer 2018. The project worked with employers such as Keltbray Construction and offered people ways into employment within construction as well as customer service, supported by Access Employment Education Training (AET). The project is an excellent example of collaboration and successful partnership working with Westminster Employment Service (WES) Recruit London and Central London Forward. The project will start in November and aims to support 300 learners with Westminster residents as a priority group and wider London into training with the aim of securing employment or further advancing their skills. The project will be delivered from WAES Amberley site. To monitor and evaluate the success of the project, quarterly reviews will be held.

3.4 WAES and links with the hospitality industry

WAES is working in partnership with The Ritz London on the prestigious WAES Westminster Hospitality Traineeship. This modest pilot has gained the attention of our hospitality industry with the second cohort including partnership work with Red Carnation Hotels as well as The Ritz. WAES are in discussions with Corinthia Hotel and Marriott Hotels in regards to future work-based learning and traineeships. This is a direct result of the successful work WAES has accomplished with The Ritz and has resulted in 100% positive progression for the learners, 20% have progressed on to permanent employment and 80% are continuing their education for further development.

3.5 The Andrea Dayes Sensory Room

The Leader of Westminster City Council, Councillor Nickie Aiken, visited Westminster Adult Education Service in Lisson Grove centre on Wednesday 17th October 2018 to open the Andrea Dayes Sensory Room.

This facility, which was match-funded by the GLA, uses special lighting, music and fittings to support adults with autism or learning difficulties to process everyday information. It is called the Andrea Dayes Sensory Room in honour of a former member of staff who worked for WAES for more than a decade and made an exceptional contribution to learners with learning disabilities and disabilities.

We would like to thank Cllr David Harvey for his attendance to this event.

Art Exhibition Private View: Creative Graduates 2018 at Westminster Reference Library

The Creative Arts Department at Westminster Adult Education Service were given a short notice opportunity to have access to exhibition space at Westminster Reference Library.

This was a landmark event for the first generation of WAES Creative Graduates. Exceptional Creative Arts entrepreneurs, who are either established artists or going onto study, were able to showcase their work, which was of high industry standard.

Staff and Governors from WAES attended a private viewing of the artwork on Tuesday 23rd October. Friends and family of the Creative Arts Graduates were in attendance as well.

The private viewing also saw the launch of the WAES alumni.

3.6 Learner Destinations

WAES has completed destination analysis of 5000 learners who were enrolled in 2017-18. This research is focused on those learners whose education are funded by the Education Skills Funding Agency who sets the Adult Education Budget (AEB) allocation for providers at this time. From the 2017-18 cohort, WAES' support and training has enabled 40% to progress into paid employment, another 27% have progressed on to further studies with the majority going into further and higher education. On an extremely positive note, 305 of unemployed Westminster residents were supported into work in 2017-18.

It is Important to note that we have seen a modest number of learners with learning difficulties and disabilities progress onto Supported Internships, a welcome shift, and WAES is working on a Careers and Progression strategy to improve the impact of our work. We have seen 67% of learner's progress with positive destinations. We are reviewing our process of destination tracking, as of the 2017-18 cohort, 28% were not contactable, or were unwilling to share their information. The results show that 4% are not in employment and a further 1% are in voluntary work. WAES is proud to be supporting many of the most vulnerable Westminster and London learners into employment.

4. Education and Schools

4.1 School Test and Examination Results Update

In October the Department for Education (DfE) released provisional school level GCSE results. The headlines are very positive for Westminster secondary schools with results well above national averages for all performance indicators. Westminster is currently ranked 1st in inner London for Attainment and Progress 8 scores. Eight out of the ten secondary schools with Progress 8 scores are well above or above national average.

4.2 Ofsted inspections

There have been Ofsted inspections of three schools so far this term in Westminster. One report has been published for St Edward's Roman Catholic Primary, where there was no change to the current overall judgement of 'good'. The reports for Dorothy Gardner Centre and Barrow Hill Junior School will follow shortly. The current percentage of good and outstanding schools is 97% compared to the national average of 86%.

4.3 Capital Projects Update

St Marylebone Bridge Special School

The Council is negotiating with the Department for Education (DfE) and United Learning, the academy sponsor of Wilberforce Primary, to relocate the special school permanently on part of the Wilberforce site. The DfE is funding a new building and we expect to agree heads of terms by December 2018 so that it will be ready for occupancy in early autumn 2020. There will therefore be no requirement to decant the school temporarily and the existing accommodation at Third Avenue will be vacated once the permanent school building at Wilberforce is completed.

Marylebone Boys' School

The school has now moved into its new building in Paddington. The formal opening by Lord Agnew, Under-Secretary of State, and Cllr David Harvey took place on 4 October.

Portman Children's Centre

Planning permission has been granted and funding committed for major works to Portman Children's Centre in order to create a Family Hub (similar to the Bessborough Street model). Tenders are being invited from consultants to deliver the scheme, which is expected to be completed in 2019. In the meantime, Portman is temporarily located at Lilestone St.

A number of other projects such as a new MUGA (Multi-Use Games Area) at Hallfield School and other works to improve accessibility for pupils with SEND are either underway or in the planning stage as reported in September. These are funded by external grant or developer contributions (S106 and Community Infrastructure Levy).

4.4 Short Breaks Update

Westminster South Summer Pilot

A new short breaks play scheme was successfully piloted in South Westminster during summer 2018. Short breaks staff ran a pilot scheme for six days at Churchill Gardens Primary in Pimlico. The lessons learnt and insight gained will inform future provision. We are currently planning to continue offering a play scheme for families in South Westminster for all school holidays. With the further development of the service, officers will be looking into delivering a short breaks offer on Saturdays as well.

Westminster Play Schemes

This October half-term St Quintin Centre in north Kensington supported ten children who would have normally attended Churchill Gardens Centre based in Pimlico. They were able to integrate with children who are already attending the centre and do some onsite activities, as well as take part in their own planned activities such as trips to Hyde Park and the Cinema.

The activities at St Quintin were based around the 'Superheroes' theme where children made superhero costumes by decorating capes and masks. We also offered activities offsite such as trips to Kidzania, Flip Out trampoline park, Look Out Discovery, swimming at Guildford Spectrum and a trip to the Polka Theatre where children watched the Ginger Bread Man.

Workshops and Parenting Programmes

The Short Breaks Westminster team attended the Early Years SEND Conference earlier this month and facilitated taster sessions for nursery providers. The taster sessions provided staff with practical skills and strategies when working with children with special needs in nursery settings.

The start of the new academic year also marked the start of Bi-Borough parenting programmes. Early Bird is a 10-week support programme for parents and carers, offering advice and guidance on strategies and approaches for dealing with young autistic children (up to 5 years). The programme is delivered by licensed trainers for the Bi-borough short breaks team and is currently running from the St Quintin Centre.

Early Bird Plus for parents and carers of older children (4-9 years) will begin in January 2019 and will be run from the Tresham Centre off Lisson Grove and from Bessborough Children's Centre in Pimlico.

4.5 Schools Funding-Chancellor Philip Hammond Budget Announcement around Education and Skills

These are some of the highlights from Budget 2018 which will have an impact on schools funding:

- An additional £400m of capital funding was announced for this financial year for equipment and facilities. This equates to approximately £10,000 for the average primary school and £50,000 for the average secondary school.
- An additional £450m to support apprenticeships training and £140m to halve the levy for smaller employers.
- An additional £28m of capital funding to support T Levels in 2020 across 52 providers.
- An additional £100m for the National Retraining Scheme to provide new career guidance and work opportunities.
- £200m will fund activities for 10 to 14 year olds working with those at risk of youth violence.

4.6 Special Educational Needs and Disabilities (SEND) Service Update

Priorities within the SEND Strategy 2018 continue to be the focus of service improvement; particularly ensuring that the views of children, young people and their parents are influencing and shaping the way in which services are delivered and resources are allocated. We have reviewed and refreshed the content of our published Local Offer and provided targeted guidance to schools' governing bodies on their statutory duties in readiness for the new academic year.

We continue to make improvements in the proportion of statutory assessments completed within 20 weeks and ensuring through our quality assurance framework that Education Health and Care Plans (EHCPs) are of good quality and timely. The procurement of a new SEND pupil workflow and data system is currently being planned. The system will enhance and increase the effectiveness of the assessment process. Work is also underway to update our self-evaluation for the Local Offer SEND inspection we anticipate and to identify the next steps in delivering the SEND Statutory reforms.

Plans are in place to establish a specialist resource for up to eight pupils with autism at All Souls Church of England Primary for admission from September 2019.

4.7 School Organisation and Investment Strategy 2018

The City Council has updated the School Organisation and Investment Strategy (SOIS) based on its annual review of pupil place projections together with its review of the necessary investment required in schools to provide school places for every resident pupil who needs one, in line with the Council's statutory duty. The full report and draft is attached separately.

5. Looked After Children and Care Leavers Awards

On 23rd October Westminster Family Services, our Lead Member Heather Acton and colleagues from across the Westminster City Council gathered at the Tate Gallery to celebrate the educational achievements of our Looked After Children and Care Leavers at the annual Looked After Children and Care Leavers Awards. Awards were presented by our Deputy Mayor Louise Hyams to children from Primary School age through to children and young people attending Higher Education. 207 awards were presented in recognition of both diligence and for academic, sporting and cultural achievement. Children also performed on the evening reading their own poems and writing and performing songs. It was a very positive and uplifting evening for those in attendance and an key event in Family Services calendar, providing the chance to formally recognise and celebrate our children and young people's achievements.

6. Community Services - Physical Activity, Leisure & Sport (PALS)

6.1 Sayers Croft & Forest Schools

The Forest School programme, delivered by Sayers Croft, is based out of the Environmental Area at Paddington Recreation Ground and continues to go from strength to strength with over 8,000 participants last year. In October, the team received a very special visit from HRH the Duchess of Cambridge, who has particular interest in outdoor environmental activities for children.

During the visit local school children from St Augustine's and St Stephen's participated in a range of forest school activities from bug hunting, food planting and story time within the brand new bluebell glade area that converted an underused dog exercise area.

The event was also joined by senior officers and Cllr Lindsey Hall, Lord Mayor of Westminster, who assisted with greeting the Duchess at the start of the visit.

6.2 ActiveWestminster Awards

The 9th annual ActiveWestminster awards is fast approaching and takes place on Friday 7th December at Lords Cricket Ground. Almost 200 nominations across 10 award categories have been received, which will now go to judging panels attended by officers and partners from across the physical activity, leisure and sport sector.

The event itself will once again be hosted by Sky Sports David Garrido, who will be joined by special guests and of course around 170 ActiveWestminster partners who have worked tirelessly throughout 2018 to improve opportunities for local people to get involved in physical activity, leisure and sport.

6.3 Historic pool gets a makeover

We have completed the refurbishment of the Grade II listed small pool at the Porchester Centre, with the facility opening to the public on the 16th October. Following public consultation with users in 2017 we amended its original plans to ensure the refurbished pool would promote accessibility for a variety of user groups including children, older people and people with a disability or mobility issues.

The work carried out by Hydrospec on behalf of the Council and our contractor, Everyone Active included:

- Re-lining the pool deck to provide a more accessible graduated access (1.05m- 1.55m depth) which will enable better access including a deck level pool
- Improved pool hall facilities including new glazing and access doors
- Improved plant facilities including a new 'balance tank'
- Improved ancillary facilities within the changing facilities

6.4 **Apprenticeships**

Teams from across Community Services have been working hard to establish new apprenticeship opportunities throughout the service and create new sector specific professional development opportunities for existing staff. The current recruitment of apprenticeships includes:

- 9 apprentices at Sayers Croft Field Centre and includes 1 apprentice that is based within the Forest Schools programme at Paddington Recreation Ground.

- Physical Activity Leisure & Sport service:

4 apprentices are in place with the leisure contractor, with an additional 6 being recruited throughout the leisure contract (part of our social value commitment of the new leisure contract), 1 of which will be an engineering and maintenance apprentice

4 further apprentices based in leisure contract's community sport team, which has attracted external sponsorship

1 Business Administration placement within the Council's Physical Activity, Leisure & Sport (PALS) team

6.5 **#MyWestminster Active Streets Project**

Officers across City Management and Communities are developing plans to build on existing work around 'ActiveStreets', which is a key commitment within the Physical Activity, Leisure & Sport (PALS) strategy – as well as the draft Biodiversity and Open Spaces strategy. This is not a new concept, as it has been promoted through the Physical Activity, Leisure & Sport for some time, but this is an excellent opportunity with it becoming a key #MyWestminster project. This will also see the development of school based ActiveStreets and the team hope to implement one at St Mary Bryanston Square CE Primary School following the recommendation from the School Clean Air Audit.

6.6 **ActiveWestminster Strategy**

The new Physical Activity, Leisure & Sport (PALS) strategy 2018-2022, (ActiveWestminster – Activate Your City, Lives & Neighbourhoods) launched on the 21st March 2018 at the Greenhouse Centre, Marylebone.

Our strategy provides a framework, which will build on the positive achievements made to date and to help us work together to better address our key challenges. The strategy has not been developed in isolation. It has been developed to facilitate impact, not simply to sit on a shelf. It sets out clearly our ambitions for physical activity, leisure and sport and how we will work together via our underpinning principles to achieve these ambitions. We cannot achieve these changes alone.

Key actions for 2018:

- A reorganisation of the Physical Activity, Leisure & Sport Team to better reflect the new themes and priorities of the strategy has now been completed
- ActiveStreets pilots (note above) is beginning to be rolled out
- Begin the removal of prohibitive signage (No Ball Games, No Cycling etc)
- New ActiveWestminster website & app to be formally launched at this year's AW Awards
- Launch ActiveWestminster networks, refresh ActiveWestminster Partnership & recruit the ActiveWestminster Board has now begun.

6.7 **PE & School Sport (PESS) Programme for Westminster**

PESS Membership provides invaluable support in planning, developing and delivering PESS programmes within Westminster schools. The membership gives access to competitions, school-networking opportunities, updates from local and national organisations, support from PE advisors, PE coordinator networking meetings, online PE safety support, leadership and gifted and talented programmes and support with applying for the School Games Mark award.

Our Relationship Officers support PE coordinators on a day-to-day basis, answering questions and putting schools in contact with the relevant organisations, clubs or individuals. The offer is shaped through regular consultation with PE coordinators, PE advisors, School Games Organisers, our ActiveWestminster partners (including London Sport), and it is also aligned with the priorities of The School Games, inspiring young people to take part in competitive school sport.

A few highlights:

- There are 31 primary schools and 11 secondary's signed up to the programme and have delivered 5 primary and 5 secondary school sport competitions so far from the start of this term.
- There are 20 Schools doing the Daily Mile or an activity very similar with another 5 Schools looking to implement.

7. Libraries

7.1 Marylebone library

A feasibility study to determine the deliverability of the revised scheme to reopen the disused larger pool at Seymour Leisure Centre, with changes to the library proposal as a consequence continues and will be completed in December. A public consultation with residents and stakeholders will follow in spring. The revised scheme will still provide over 1000 m2 of library space in an integrated design.

8. Registration Services

8.1 Registration Services update

As part of the Home Office's UK Visa and Immigration Service's redesign and digitisation of Nationality Services, local authority registration services will no longer be able to offer Nationality Checking Services from the end of 2018. The Nationality Document Return Service (NDRS) and Joint Passport application service will end on 30 November, and the Nationality Checking Service (NCS) will end on 31 December. From 1 January 2019 Nationality Service customers must apply online, and access enhanced or support services at one of 57 central service points. The provision of Citizenship Ceremonies is unaffected.

8.2 Death registration

A death registration service has opened at St Mary's Hospital, to enable the bereaved to register a death without the need to travel to Harrow Road. This will also enable stillbirths and neonatal deaths to be registered at bedside at the parents' request.

9. Voluntary and Community Sector (VCS)

9.1 VCS Support Contract

Voluntary and Community Sector (VCS)VCS Support Contract

The Voluntary and Community Sector Support Service, which One Westminster are contracted to deliver, acts as a conduit between the City Council and the large and complex range of organisations that make up Westminster's Voluntary and Community Sector. It also supports the sector in a wide variety of ways, such as facilitating networking; promoting and advocating on behalf of the sector; and enabling access to training, infrastructure support and other useful resources.

The contract was recommissioned last year and a major area for development since the new contract commenced is the provider's contribution to our Corporate Social Responsibility agenda. The aim is for this provider to develop and deliver and 'brokerage' service to connect Westminster businesses with VCS organisations in their area, so they can work together to deliver social impact locally. The Policy and Strategy team, which manages the VCS Support contract, is working with several other council teams to ensure that One Westminster's contribution complements other work streams aimed at delivering social impact, e.g. the council's wider work on employment and skills, business engagement, the Heart of the City initiative, our Responsible Procurement approach and the Lion Awards.

9.2 Westminster Advice Services (WASP contract)

A full procurement procedure has recently been undertaken to recommission our Advice Services and we are now at the final stages of clearance to award the contract, which will commence immediately once this is signed off which is expected imminently.

The opportunity is being taken to build some additional elements, which were previously commissioned separately, into the service scope. This will achieve better alignment and efficiency and improve residents' access to comprehensive advisory service in multiple locations across the city. The Licensing Advice service (which helps people navigate and engage with our various licensing services) is being incorporated, and we are adopting the debt and welfare benefits advice service currently provided by City West Homes to their residents. The new contract is will also absorb the provision previously offered by the Public Health-commissioned Advice Plus service.

In the new specification there is an emphasis on focusing on outcomes, ongoing service development and effective partnership working between the contract provider and a wide range of local stakeholders including health partners and VCS organisations.

As noted in a previous update, since November 2017 Westminster City Council in partnership with Citizens Advice Westminster and the Migrants Resource Centre, has provided an advice service for EU nationals living in Westminster who have concerns about their status in the run up to Brexit. From the 5th June, the previous helpline number was replaced with a new low- cost number: 0300 330 9011. The telephone service is available on Tuesdays and Thursdays - 11am – 2pm.

9.3 Wider Community Strategy

Recent discussions have brought into focus the many links and interdependencies between various pieces of work, all of which relate to Voluntary and Community services, cross sector working, and the facilitation of resilience and cohesion across Westminster's diverse community in general. All of our work on the VCS and businesses is relevant to this, including CSR initiatives and business engagement, but also our volunteering programmes, our strategic approach to VCS use of council building space, our role in shaping the way the VCS access funding, and ideas coming out of the Community Cohesion Commission are all highly relevant. Operational council services which support the community as a whole and help to bind people together are also related – e.g. work on the future of libraries (Libraries Advisory Board) and the Advice Services developments, referenced above.

Another important part of the picture will be our development of a Community Engagement Strategy for the council to drive forward future community engagement. This includes methods for how we will use data insight to better understand our community, develop a comprehensive community engagement programme encompassing events such as MyWestminster Day and Open Forum as well as engagement with harder to reach groups and be more closely aligned with our consultation processes across council departments.

9.4 Voluntary Community Sector Stakeholders

On 4th September Cllr Harvey met with key VCS groups from across the borough (Cardinal Hume Centre, The Abbey Centre and One Westminster) for a round table session. The meeting was constructive and positive. A follow up meeting has been set up on 30th November where Cllr Harvey will once again meet with a range of key VCS partners to explore how the council and the Voluntary and Community Sector can work together to best effect. At this meeting we hope to progress the development of a refreshed compact between the city council and the VCS (the original agreement was drafted in 2011). These discussions form an important part of the wider VCS Strategy work outlined above.

9.5 The Voluntary Community Sector (VCS) Support Service (provided by One Westminster)

Figures from the latest monitoring report (May to July 2018) demonstrates that the majority of KPI's were met or exceeded.

Statistics below support this:

- WCN Events: Percentage of attendees rating the quality of events as good or excellent - 93.5% (target 90%).
- Networking: Percentage of attendees stating they are more aware of other VCS organisations and more able to start partnerships and undertake new ways of working with other VCS organisations – 98.7% (target 80%).
- Influencing: use of social media to distribute key messages of importance to the local VCS and to funders – 76.9% (target 70%)

5.11 The only KPI underperforming is the percentage of service users who state that support or referral by One Westminster has helped their organisation become more sustainable - 66% against the target of 80%. Officers will monitor this KPI more closely, but are not overly concerned at this stage.

9.6 Team Westminster Flagship Volunteering (provided by Groundwork)

The Year 3 annual report (August 2017- July 2018) shows that overall the contract is performing well. Evidence of this is shown by some statistics below across the three strands:

- Westminster Active: The number of new volunteers placed in regular one-off opportunities (inclusive of any opportunity with sport or active element) – 120 against the annual target of 120 volunteers (102%).
- Ambassador: Team Westminster ambassadors spent 3657 hours volunteering at

several high profile events. This exceeded the yearly target number of 3000 hours by 122%.

- Social Action: The number of individuals involved in community action events was exceeded at 113%.

5.13 The Groundwork Flagship contract was procured in 2015 for three years with the option to extend for an additional two years. This contract has steadily improved in its delivery and presence in Westminster. Officers have recommended a contract extension for the remaining 2 years.

9.9 Volunteer and Outreach Development (provided by One Westminster)

Year 3 Quarter 3 (May to July 2018) show that the VOD contract is meeting most of its targets. However, the 'hard to reach' group understandably still presents some challenges. Interestingly the percentage of homeless volunteers who are homeless has been exceeded this quarter at 108% while volunteering among the older people aged 65+ is reported at 40%. The formal meeting for this report is pending and officers will ascertain the reasons behind this and report accordingly.

9.10 Team Westminster Do-It local website (Provided by Vivo Rewards Ltd.)

The Do-It Westminster site continues to run successfully. As of 11th September, there were 417 live opportunities in Westminster. In the week prior to that, 54 people registered their interest, 11 opportunities and 96 organisations were added. Overall, 1,949 hours have now been logged by volunteers for opportunities in Westminster. The total amount of user signups across Team Westminster is 1,301.

9.11 Community Engagement Strategy

A key recommendation of the Council's recent Community Cohesion report was to do more to bring people together and engage with traditionally harder to reach groups. The Community Cohesion review itself involved a year-long period of engagement activity with groups across Westminster.

The report was launched at an event – hosted by the Leader - in November 2017 with over a 100 key stakeholders representing community groups, partners, residents and businesses across the city. The Leader also attended a Westminster Community Network meeting in March to discuss how the Council can work together with voluntary groups to strengthen community identity.

Building on this, officers are developing a Community Engagement Strategy for the Council to drive forward future community engagement. This includes methods for how we will use data insight to better understand our community, develop a comprehensive community engagement programme encompassing events such as MyWestminster Day and Open Forum as well as engagement with harder to reach groups and be more closely aligned with our consultation processes across Council departments.

10. Culture and Heritage

A new cultural vision is due to be published before the end of 2018 that will highlight the value of culture to Westminster's economy and its residents in terms of skills, employment, health and wellbeing. The strategy will identify the specific levers which the council has at its disposal to support Westminster's vibrant creative economy and cultural landscape, and position the council as a facilitator and a broker between the sector and our communities and wider businesses. The vision will provide a base from which future projects and strategies may be developed.



Economic Development, Education, Community and Place Shaping Policy Scrutiny Committee

Date: Monday 19 November 2018

Portfolio: Cabinet Member for Place Shaping and Public Realm

Briefing Author and Contact Details: Councillor Richard Beddoe
rbeddoe@westminster.gov.uk
0207 641 5772

1. The City Plan

- 1.1 Following a public scoping consultation exercise last summer, a new City Plan has been drafted by officers in Policy and Strategy working with colleagues from across the Council. The draft City Plan will be launched on 12 November.
- 1.2 As this update to the committee is to be published prior to the publication of the City Plan, I am unable to provide further details of its contents. However, I will happily provide a further verbal update at the meeting.
- 1.3 Once the City Plan has been through public consultation, the policies will be further refined. We will then submit the plan to the Secretary of State and begin the formal examination in public process. At the end of the process the Inspector will determine if the plan is sound. Assuming the plan is found to be sound, we hope to adopt the new City Plan late next year.

2. Oxford Street

- 2.1 Over the last few months we have developed an ambitious draft Place Strategy and Delivery Plan for Oxford Street District. Our plans for the area will address the issues the district is facing, and help shape the future of retail in

London by keeping Oxford Street the number one shopping destination in the capital.

- 2.2 On 25 October, the Cabinet approved the draft Place Strategy and Delivery Plan to go out to public consultation commencing on 6 November 2016. The consultation will run for six weeks and will close on 16 December 2018.
- 2.3 Throughout this consultation period we have organised a series of exhibitions and drop-in sessions across the district. These are open to all residents, businesses, workers and visitors. They will provide an opportunity for everyone to hear more about the draft Strategy and Delivery Plan and ask questions of the project team. There is also a dedicated website (www.osd.london) that will host all the relevant information on the project and allow all residents and stakeholders to respond to the consultation.
- 2.4 Recently, the Leader of the Council met with the Mayor of London and the Deputy Mayor for Transport to outline the keys themes and principles the draft Place Strategy is promoting. I have chaired a briefing for the relevant Ward Councillors to outline our strategy and will continue to engage with stakeholders over the coming months.

3. Planning Review

- 3.1 Following the election of a new Leader of the Council and Cabinet in January 2017, a number of changes have been implemented regarding the management of the planning system in Westminster.
- 3.2 In February 2017, new guidance was introduced governing how the Cabinet Member for Place-Shaping and Planning and the Chairman of Planning, as I then was, should engage with planning applicants before and after submission of applications. This guidance set out that such meetings must take place with a Planning Officer present and a record of the meeting and any advice given must be made. The guidance also sets out that once an application is

submitted any advice provided by the relevant member will be given to the Director of Planning for inclusion in the committee report.

- 3.3 In early 2018, the Leader of the Council instructed the Chief Executive to undertake a review of the planning system as a whole, learning the lessons from a year of operating the new guidance and with a view to ensuring a modern, open transparent planning service.
- 3.4 In May 2018, the Planning Advisory Service (PAS) were instructed to review the operation of Westminster's Development Management service. PAS was asked to consider the effectiveness of the service, the role hospitality plays, the delivery of corporate objectives and outcomes, and the Planning Committee System and Decision Making.
- 3.5 PAS reported to the Chief Executive and the Executive Director of Growth, Planning and Housing in September 2018 and this report was published as part of the Cabinet papers for consideration on 25 October 2018.
- 3.6 At the subsequent meeting Cabinet agreed to changes that will deliver on two objectives: to make our planning service as effective as it can be to deliver our strategic vision for the city, and second, to increase residents' confidence in the integrity, transparency and fairness of our planning system.
- 3.7 To meet the first of these objectives Cabinet have agreed to create a Place Shaping and Planning Directorate. This will allow our planning service to be a more proactive tool to deliver the spatial aspects of the Council's City for All ambition. This means a planning service better able to undertake more than just development control and instead geared towards place-shaping and influencing the type of development required to meet the Council's corporate priorities.
- 3.8 I know how important it is that residents have faith in our planning system and its integrity, so I am pleased that the Cabinet have endorsed ambitious

proposals both to make our planning committees more open and to deliver on our promise to give residents a voice at committee meetings.

3.9 In the future planning sub-committees will be recorded, so that residents can watch the proceedings along live or watch them back after the committee. This will empower residents to scrutinise the workings of the sub-committee as well as increasing understanding of the decision-making process.

3.10 The Cabinet have now formally supported the principle to give residents speaking rights at our sub-committees. I will be developing more detailed proposals to make this possible over the coming weeks.

4. Queensway

4.1 Despite my eagerness to proceed with this project I have received legal advice that progressing with the draft Cabinet Member report should be put on hold until after the Lancaster Gate by-election.

5. Community Infrastructure Levy

5.1 The City Council started collecting its Community Infrastructure Levy (CIL) on 1 May 2016. Liability to pay is triggered by the granting of planning permission, at which point a “liability notice” is issued. Payment is made when work commences (subject to an instalment policy for larger developments), at which point a “demand notice” is issued.

5.2 Since May 2016 the Council has issued a total of 272 liability notices for a total amount of £108,193,684. Demand notices have been issued for a total of £44,488,552 and a total of £30,211,930 has been collected. Because of the operation of the council’s instalments policy a further £9,349,398 is payable by the end of March 2019 and a further £4,927,223 by the end of September 2019.

- 5.3 Since my last report to committee the Council has invoiced for an additional £1,235,000 and received an additional £6,509,000 of CIL.
- 5.4 The next Cabinet CIL Committee will take place on 5 December. The committee will consider the latest round of applications for CIL funding of infrastructure projects. It will also consider the process governing the spending of the 'neighbourhood portion' of CIL, in consultation with local communities. The 'neighbourhood portion' represents approximately 15% of the total amount of CIL collected from development in each designated neighbourhood area.

6. Unauthorised Telephone Boxes and Advertising

- 6.1 Our planning enforcement team has painstakingly built intelligence on phone boxes and their non-use. This work has been instrumental in persuading BT to remove 8 phone boxes, which we were able to demonstrate were not being used and were not serving their stated purpose. These 8 phone boxes have now been removed.
- 6.2 Since the last meeting of the committee we have refused a staggering 94 further applications for phone boxes to be installed. As ever this takes a large amount of resource and officer time and we have continued to lobby central government for the changes to the law, which will give us more effective powers to resolve the issues we experience with telephone boxes.
- 6.3 In late October the government published proposals to remove permitted development rights for new phone boxes – a cause for which Westminster has long campaigned. These proposals would give us greater powers to refuse applications for new telephone boxes, which would not be used as telephone boxes but function effectively as advertising boards. I therefore completely support these proposals and hope they are fully implemented in due course.

7. Knightsbridge Neighbourhood Plan

- 7.1 Following the examination of the draft Knightsbridge Neighbourhood Plan and the recommendations of the independent examiner a referendum was held on its adoption on 18 October. There was a turnout of 376 electors (19.2%); of these 351 (93%) were in favour of the neighbourhood plan and 25 (7%) against. The turnout is comparable to that of other neighbourhood plan referendums in London. Legislation does not prescribe any minimum turnout for results to be valid.
- 7.2 As a result of the positive vote the Knightsbridge Neighbourhood Plan becomes part of the statutory development plan for the Neighbourhood area. This means that its policies will be taken into account in determining planning applications there. The last remaining step for the Council is to formally “make” the Neighbourhood Plan, which will be done shortly through a Cabinet Member Report.
- 7.3 This is Westminster’s first neighbourhood plan to go through the formal process and I would like to congratulate those involved for their hard work in getting to this stage.

8. Strand Aldwych project

- 8.1 This project’s aim is to improve the public realm in the Strand/Aldwych area by addressing its air quality and traffic challenges as well as maximising the area’s cultural assets. On 13 September, Cllr Mitchell, Cabinet Member for Environment and City Management, and I approved the concept design for the Strand Aldwych project and to take it to public consultation in Autumn 2018. However, in the light of two other major consultations being undertaken this Autumn for Oxford Street and the City Plan. This consultation will now begin in early 2019.



Economic Development, Education, Community and Place Shaping Policy and Scrutiny Committee Policy and Scrutiny Committee

Date:	19 November 2018
Classification:	General Release
Title:	School Organisation and Investment Strategy 2018
Report of:	Director of Education
Cabinet Member Portfolio	Children's Services www.westminster.gov.uk/cabinet
Wards Involved:	All
Policy Context:	...
Report Author and Contact Details:	Wendy Anthony x 6432 wendy.anthony@rbkc.gov.uk

1. Executive Summary

The City Council has updated the School Organisation and Investment Strategy (SOIS) based on its annual review of pupil place projections together with its review of the necessary investment required in schools to provide school places for every resident pupil who needs one, in line with the Council's statutory duty.

2. Key Matters for the Committee's Consideration

Key questions and issues on the School Organisation and Investment Strategy include:

- I. As a result of the current surplus of primary school places, the Council will continue to work with the diocesan authorities and academy sponsors as well as community schools to identify opportunities to make more effective

use of the school portfolio and to use resources, including staffing, in the most efficient way.

- II. The Council is obliged to make additional provision for secondary places in order to fulfil its statutory duty, and the approved expansion programme, which responds to this requirement, is partly completed.
- III. The Council will seek financial contributions through the planning system to reflect the impact of new dwellings, which create a need for more school places, and this potential demand should be factored into regeneration proposals throughout the City.

3. Background

Projections

The Greater London Authority's (GLA) School Roll Projections (SRP) help ensure that the number of places available are planned in a timely and measured way so that the Council can meet its statutory duty to ensure sufficiency of places. As the GLA projections do not take account of proposed regeneration or major development schemes which do not have planning permission, the SOIS adds this information where it is known, alongside other local factors, such as admissions trends.

The DfE recommends that local authorities maintain between 5 - 10% surplus places; in Westminster the primary sector has a surplus of 12.5% but the secondary sector currently has no spare capacity.

The draft SOIS 2018 notes that major development is expected in the Church Street and Paddington areas which are at early stages of planning, and at Chelsea Barracks in the south. Using the formula adopted for calculating the 'child yield', the anticipated resulting need will be for the equivalent of a one Form of Entry at both primary and secondary level in the Church Street area, one Form of Entry at primary level mostly in other areas in the north of the Borough, and slightly less than one Form of Entry at secondary level across the City as a whole. The GLA projected demand of places continues to show a downward trend but this would be revised upwards when these new developments are confirmed.

3.2 Primary phase

At primary level, forecast demand can be absorbed within existing schools. There is no justification for expanding schools or proposing new ones at present. Because of the prevailing surplus, the Council is in discussion with governing bodies, both diocesan authorities, and academy sponsors (with the Regional Schools Commissioner) about developing a collaborative approach to ensuring future viability. These include shared staffing, shared sites, partial letting of sites, and other efficiency initiatives. They also include short term capping of numbers in certain primary year groups to reduce Published Admission Numbers, e.g. from two to one forms of entry.

Westminster continues to be a net 'importer' with a 23% import rate compared to 10% exported to other boroughs. This trend has remained consistent for many years and is in the main attributed to 'Good' or 'Outstanding' schools located near borough boundaries that are in close proximity to neighbouring borough residents. Approximately 90% of Westminster residents that apply for state education choose to send their child to a Westminster primary school at the first point of entry (Reception).

3.3 Secondary phase

The Council has completed Phase 1 of the expansion programme with additional places offered at Westminster City Boys (20) and St George's RC School (30) for the September 2018 entry. Phase 2 will deliver a further 300 places a year from September 2019 at King Solomon Academy. Pimlico Academy may also offer extra places in the future, but expansion discussions are at an early stage. The Council is currently in discussion with the DfE to secure the vacated Paddington Basin primary free school site to enable the expansion of Marylebone Boy's School by one form of entry. The Council has sought to expand schools to benefit the highest number of resident pupils, although this is constrained by the location of schools and the physical capacity to expand.

Westminster is a net 'importer' with a 46% import rate compared to 22% exported to other boroughs. Between 75% and 80% of Westminster residents choose to send their child to a Westminster secondary school at the first point of entry (Year 7). This trend has been consistent for many years and, as for primary, is in the main attributable to schools rated 'Good' and 'Outstanding', the proximity of schools near the borough boundary, and schools with religious affiliation that offer places to applicants beyond borough boundaries in accordance with their 'oversubscription' criteria. The Council must take account of the import trends when looking at place planning and ensure it is still able to meet its legal obligation to its residents.

Regardless of the fact that Westminster imports more than it exports, as is common for many inner London boroughs at the secondary phase, the Council has a legal responsibility to ensure its residents have access to a school place within a reasonable traveling distance. Even though some Westminster residents choose not to apply to schools where they would be eligible for a place, the duty remains to offer these residents a school place on National Offer day (1st March). It is at this point in the process that the Council recently had insufficient capacity to meet its statutory duty, and is the underlying reason why the expansion of secondary schools has been necessary.

4. Financial Implications

- 4.1 All capital costs for new school provision will be met from Basic Need grant and s106 (planning) contributions. The Council will seek financial contributions

from developers of new residential schemes in accordance with planning legislation towards the cost of expanding schools.

4.2 Revenue costs will be met from Dedicated Schools Grant and will be agreed by Schools Forum.

5. Legal Implications

5.1 There are no legal implications arising directly from this report.

If you have any queries about this Report or wish to inspect any of the Background Papers please contact Wendy Anthony ext: 020 7745 6532
wendy.anthony@rbkc.gov.uk

APPENDICES:

Draft School Organisation and Investment Strategy 2018

BACKGROUND PAPERS

None



Westminster City Council

School Organisation and Investment Strategy 2018

Date: October 2018

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City of Westminster

Westminster City Council

School Organisation and Investment Strategy

2018

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Executive Summary

The function of School Place Planning is carried out by the School Admissions and Access to Education Team which sits within the School Place Planning and Access to Education Service for the Council. School Place Planning is essential to ensure sufficiency of places (neither too few nor too many) to allow for parental choice and movement across schools.

The **School Organisation and Investment Strategy**, which is updated annually, outlines the measures being taken to manage the surplus primary places, deliver additional secondary places and responds to the rise in demand for specialist SEN places, in the light of forecast trends and other local factors within Westminster City Council (WCC).

The Council's Statutory duty

The statutory responsibility for providing school places rests with Westminster City Council. The DfE provides Basic Need capital funding to support councils in achieving this responsibility, and the DfE can also provide places through the Free School programme which they operate. Councils can only deliver a sufficient number of new school places if they are allocated a sufficient level of funding. Whilst the cost per place allocated through the Basic Need grant has increased significantly in recent years, the level of funding available does not fully meet the actual cost of delivery. This is confirmed by the significant and unsustainable amount of funding that Councils currently provide to top up basic need allocations in order to deliver their sufficiency duty.

The Council has to balance the duty to ensure sufficient school places alongside its duty to make efficient use of resources. It cannot therefore provide for unlimited choice. This would compromise the viability of existing Good and Outstanding schools which would be both destabilising and poor use of public money.

Local authorities across London have managed to meet the need for significant additional demand for school places since 2010. In Westminster, the DfE opened two primary free schools (Ark Atwood and Pimlico Academy) with Council support. Another school added a bulge class. A further primary free school, CET/Minerva Academy, was opened by the DfE despite there being no further need for places and is closing in July 2018. The primary cohort is now moving to secondary age, and in 2015 the Council embarked on an expansion programme which is now beginning to deliver the much needed extra secondary places.

Whilst the Council retains its statutory duty to ensure the sufficiency of school places, the changing face of school provision in recent years with the introduction of free schools and with existing schools being able to convert to academy status, coupled with changes

in education legislation through the Academies Act 2010, has made the local authority role more complex. Academies have the freedom to reduce or expand their Published Admissions Number (PAN), and are not required to agree a request by the local authority to expand. As Local authorities are no longer able to put forward proposals for new community schools, the options to create more school places are therefore restricted and challenging. The Department for Education (DfE) recommends that local authorities maintain 5-10% spare capacity in both the primary and the secondary sectors to ensure that pupils arriving in year can be offered a school place and to allow for mobility. There is always a risk of under or over supply, which can affect the viability and sustainability of some schools. Effective school place planning is therefore carefully managed, scrutinised and reviewed on an annual basis in Westminster.

Effective planning

Effective planning requires analysis of a wide array of information when anticipating current and future needs. These include:

- the current capacity of schools, any surplus places and/or immediate pressures;
- projected future need including planned housing development trajectory, population projections and school roll projections produced by the GLA;
- impact on application trends that relate to admission criteria and any potential changes;
- any local variance within the borough; and
- the impact of any proposed changes in neighbouring boroughs.

Parental choice and admissions criteria

Leading on from the statutory duty set out above to ensure the sufficiency of school places, the Council also has a duty to ensure its schools comply with the Admissions Code ¹. All schools, including academies must set oversubscription criteria to enable the prioritization of applicants when this exceeds the places available. When reading this report, it will be apparent in the secondary section that Westminster schools import a high number of residents from other boroughs to its schools (44% in 2018). This is attributed to how places are allocated in accordance with each school's admissions criteria. Schools cannot give priority when setting their oversubscription criteria to Westminster residents. To give priority would be in breach of the Greenwich Judgement² of 1990. This stipulates that it is unlawful to give priority in school admissions to its own residents over residents from neighbouring LEAs, clarifying that applicants must be treated equally, whether they reside inside or outside the authority. Westminster has some of the highest performing and most sought after secondary schools in London.

¹ [School Admissions Code](#)

² R v Greenwich London Borough Council, ex parte John Ball Primary School (1989) 88 LGR

589 [1990] Fam Law 469 held that pupils should not be discriminated against in relation to admission to the school simply because they reside outside the local authority area in which the school is situated. Section 86(8) of the SSFA 1998 places an equal duty on local authorities to comply with parental preference in respect of parents living within and outside their boundary.

The national average for Good/Outstanding schools is 89% with Westminster standing at 98% (Spring 2018).

When looking at the number of secondary school places available each year, 1736 (2018 admission figure, compared to the number of Westminster residents that apply, 1163 (2018 on-time figure), it is assumed that there should be a sufficiency of places. As touched on above and detailed in this report, there is no priority for Westminster residents for Westminster schools. Whilst parents can name up to six schools, and invariably the most desirable schools are named in the hope that a place will be offered, if a Westminster local school is not listed, that could have been offered, no places will remain for these schools after 1st March. Much advice is provided on the process and the importance of making use of all six preferences. There is often reluctance to take heed of this advice as there remains the misconception that including lower school choices will disadvantage the preferred school choices. The outcome will be Westminster residents without an offer of a school on offer day for their preferred school, with no places remaining in local Westminster schools to offer. This continues to be an issue that has a significant impact on place planning and in meeting the Council's duty to provide a school place within a reasonable distance to all Westminster residents.

The picture is very different for primary education with parent/carers remaining local when choosing a primary school for their child with only 10% of residents on roll of a school in a neighbouring borough. This is predominately due to the borough border proximity of some residents. 98% of all primary schools are judged Good or Outstanding by Ofsted, compared to 90% nationally. Westminster also scores considerably above nationally for Key Stage 2 performance, ranking within the top 20 of Local authorities (68% achieved the expected level in reading, writing and mathematics, compared to 61% nationally in 2017).

Projections

The Greater London Authority's (GLA) School Roll Projections (SRP) are to ensure that the number of places available is planned in a timely and measured way so that the Council can meet its statutory duty to ensure sufficiency of places. Westminster and the majority of London borough subscribe to the GLA for its pupil projections. These are then populated by the Business Intelligence Team in Westminster to present a ten-year forecast.

London has seen an overall upward demand for reception places since 2008 but the most recent '*Do the Maths*' report from London Councils confirms that "at primary school level, the need for more places has started to plateau and that demand at secondary level is forecast to increase considerably as the wave of additional pupils at primary is predicted to reach secondary schools in the majority of London boroughs from 2017/18". This pattern is typified in Westminster as set out in this report.

London as a whole is also experiencing rising demand for places for children with Special Educational Needs and Disabilities.

Primary projections – The current 2018 GLA pupil projections indicate the continuation of demand declining with a surplus capacity increasing across the borough, potentially peaking at 21.5% by 2022. The current and projected surplus takes account of action taken to reduce the significant surplus of places. The closure of Minerva Academy has removed 392 places from the overall primary capacity. Hallfield Primary School has formally reduced from a three Form Entry to a two Form Entry removing a further 210 places by 2024. The re-organisation and merger of King Solomon Academy/Ark Paddington by September 2019 as an all-through school, will remove a further 210 places by 2026. In addition to these permanent arrangements, informal admission caps are in place for several schools experiencing falling rolls. These are with the agreement of schools. In the long term, a 20% plus surplus of primary school places means that some schools may not be financially viable. Considerations and decisions, supported by the Council, will need to be made by Governing Bodies, Diocesan Bodies and associated Academy sponsors regarding the future options for some primary school provision. These often might include further permanent reductions to the PAN for some primary schools - PAN of 2FE or 1.5FE to 1FE, sharing resources, including staffing and facilities between schools, and potentially the closure of one or more primary schools, as has happened at Minerva Academy. As an example of addressing the surplus, whilst retaining high quality education delivery, the Council is working with King Solomon Academy and Paddington Green School (both ARK academies) to re-align the split between the primary and secondary sectors as part of the capital investment project which will see additional secondary school places, improved primary school facilities, a new nursery, and a new MUGA. The Council is also providing a new MUGA at Wilberforce and Hallfield Schools, which will benefit the local community as well as enhancing facilities for the schools themselves.

Secondary projections - The current 2018 GLA pupil projections show a continued increase in demand with a 4% deficit by 2023. Whilst there is a projected gradual decline from this point until 2028, the surplus is not likely to be sufficient to meet the demand for places, allowing for new arrivals and general mobility. In addition to the current secondary expansion programme, involving four schools, which was agreed in principle by Cabinet in 2015. The Council will need to consider further reasonable and feasible options to meet this projected but potentially time-limited period of deficit. Such options will be bulge class(es), or a modest permanent expansion of a school that allows the flexibility for multi-educational usage when/if demand reduces significantly. These projections do not allow for future housing developments which are not yet approved. The forecast may change significantly and present a greater deficit once new housing is agreed and the 'child yield' is calculated.

Regeneration

There is a note of caution on the projections set out in this report in terms of the scale of any new development in Westminster. The impact of large-scale housing development is challenging to predict due to the simplifications that are made in the model when balanced against the child yield that might (or might not) result from any given development. Development schedules and scale vary from year to year and this also adds to the complexity of modelling and means that projections can vary from year to year depending on latest intelligence about securing planning permissions for development and establishing a date for roll out and occupation of units.

The largest regeneration in Westminster will be in the Church Street and Edgware Road area. Currently the Council has capacity in the primary sector to absorb demand arising in the medium term, and new secondary provision is being developed. The Council has highlighted that possible need for further provision in its strategic Infrastructure Development Plan in the long term. As the Council seeks to provide further homes, especially affordable homes, the need for school places will emerge. A range of developments, many of relatively small size, are expected across Westminster, including in Maida Vale and in Pimlico. Currently it is expected the need can be absorbed within existing primary and secondary schools, once the current secondary expansion programme has been completed.

Conclusions and Recommendations

Primary Provision - In response to the current and ongoing surplus of primary places, the Council will continue its dialogue with governing bodies, both dioceses and academy sponsors (with the Regional Schools Commissioner). The key priorities are as follows:

- Developing a collaborative approach to ensuring future viability, including shared staffing, shared sites, partial letting of sites, and other efficiency initiatives.
- Undersubscribed primary schools/academies are encouraged to look at opportunities to generate income to counteract viability concerns, and also to contribute to other community initiatives and services which the Council wishes to commission.

Secondary Provision – In the secondary sector there is no spare capacity at present. The GLA projections indicate that further capacity will be required from 2020 after taking account of the school expansion programme currently underway. The Council is in discussions with the DfE to use buildings under construction in Paddington intended for primary free school use to be used as additional space for the new Marylebone Boys Free School. As a free school, Marylebone Boys is able to increase its admissions number if it wishes to do so and some of the extra places will be taken up by resident boys who would otherwise be without a school place.

However, the rate of increase is projected to diminish as the large numbers coming through the primary sector level off. The Council will monitor projections and local factors closely to ensure that it is able to fulfil its statutory school place planning duty.

It is anticipated that regeneration and demographic changes will result in demand for additional school places in future years. The regeneration of the Church Street area is expected to deliver significant numbers of new housing units which will generate the need school places. The Council's policy is to fill any unused capacity at local schools first, but some additional provision will be required in later phases.

This will be reviewed as this Strategy is up-dated annually. New school provision is included in the Council's Community Infrastructure Levy (CIL) strategy. CIL is a levy that local authorities can choose to charge on new developments in their area. The money should be used to support development by funding infrastructure that the council, local community and neighbourhoods want. CIL regulations have changed the developer payment landscape by introducing the levy and also by changing when councils can seek s106 obligations. Developer payments contribute to the provision of infrastructure or refurbishment of existing provision to support the additional burden new development makes on both local and strategic infrastructure.

In addition:

SEND - The Council's need for new specialist SEN provision is regularly reviewed, especially as the level and type of demand changes over time.

The permanent St Marylebone Bridge Special School building in Third Avenue will be completed in 2020 and will offer an extra 10 places overall. The Council continues to apply its successful policy of providing places for as many pupils as possible within the Local Offer of special needs mainstream schools or resource bases associated with those schools.

Early Years - there is no current requirement to create further places as the current sufficiency duty is being met, but demographics are continually monitored with a view to bridging any gaps in individual wards, and working with parents to increase the take-up of the 30 hours' offer for parents of 3 and 4 year olds.

Ian Heggs

Director of Education

Wendy Anthony

Head of Admissions and Place
Planning

1. Purpose

This report provides an update on primary and secondary school provision located in Westminster City Council. A detailed School Organisation and Investment Strategy is produced on an annual basis. This 2018 report provides parents/ carers, schools, Council Members and any other interested party an update on school roll projections that take account of local factors that may impact on supply and demand for school places.

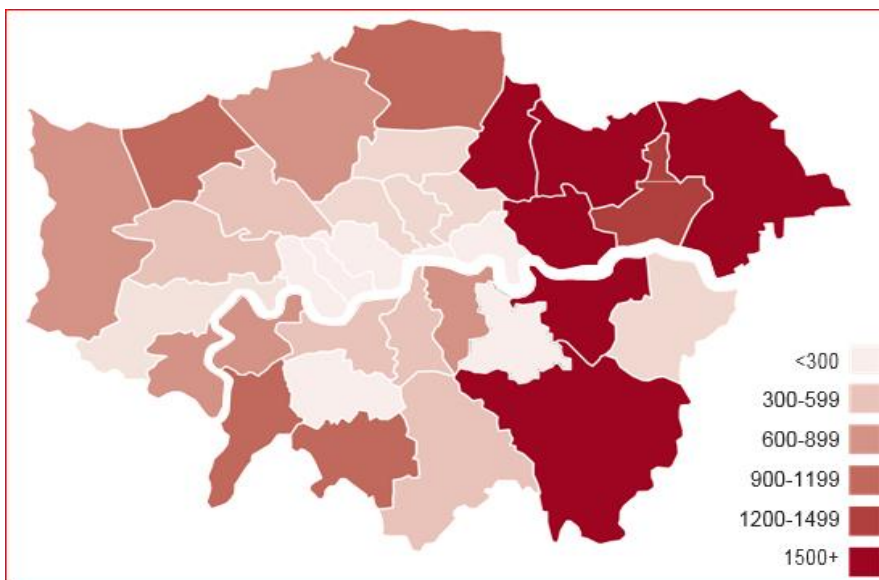
2. Background

Although several outer London boroughs are still facing an acute shortage of school places at primary and secondary level, the London Councils' publication '*Do the Maths 2017*' (*London's school places challenge*) presents evidence from the 2017/18 admissions round that suggests that the number of pupils on roll at primary level is starting to fall earlier and more swiftly than expected. Between the 2016/17 and 2017/18 academic years, Pan-London on-time primary applications fell by around 3.3 per cent. However, the extent to which this recent trend will impact on the overall primary shortfall in London in future depends on the scale and location of any new capacity created.

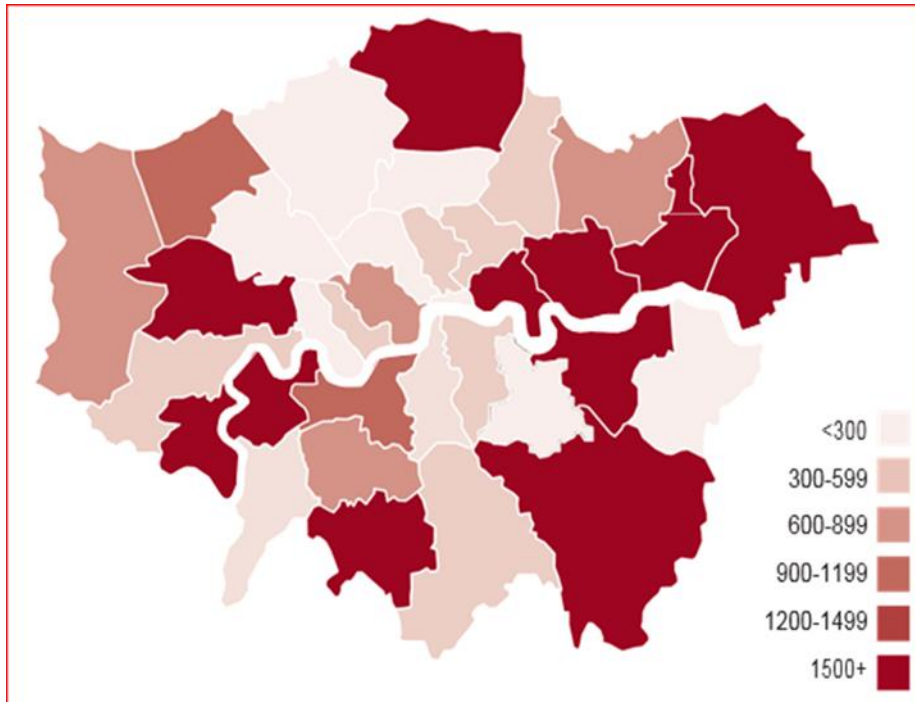
Westminster anticipates a much smaller shortfall than most of London (less than 300 places at primary and between 600 and 899 places at secondary level over a 5-year period as seen in the following maps reproduced from the '*Do the Maths*' publication). There is an east/west split in London when it comes to primary place demand. The west sector is starkly different from the east, which is still experiencing high levels of unmet need, often driven by large-scale housing developments.

The demand for primary places is therefore reducing across London attention has been drawn to the need to increase provision in the secondary sector and Westminster will be no exception to this trend.

Primary shortfall 2017/18 to 2022/23



Secondary shortfall 2017/18 to 2022/23



The maps differ from those of 2017 by showing projected shortfalls by number of places rather than a percentage change. However, they clearly show the year-on-year trend of intensifying need concentrated in East and South-East London. The position in Westminster is unchanged, with the lowest category of increase in primary place demand and a relatively modest increase in secondary place demand compared to other parts of London, although higher than in neighbouring Kensington and Chelsea.

3. Borough Context

The number of pupils on roll in state-funded schools in Westminster³ at the start of the 2017/18 academic year (both resident and non-resident) is as follows:

- 308 at 4 Nursery schools
- 10,603 (9,698 plus 905 in nursery places) at 41 Primary schools
- 10,122 (8,077 plus 2,045 in 6th forms) at 11 Secondary schools
- 122 at Sir Simon Milton UTC
- 912 at one All Through school offering education provision for year groups N1 to Y13 (49 Nursery, 420 Primary, 308 Secondary plus 135 6th form)

³ DfE January Pupil Census 2018

In addition:

- 525 at one sixth form school
- 226 at three schools for children with Special Educational Needs
- 74 at one Alternative Provision school

The Council will continue to review the capacity of school buildings and sites in order to create scope for temporary and permanent solutions. The DfE recommends that local authorities aim to hold a surplus of between 5-10% in order allow for pupil mobility at both primary and secondary phase.

Phase	Community	Free School or Academy	Foundation or Voluntary Aided School	Total
Nursery	4	0	0	4
Primary	7	8	26	41
Secondary +UTC	0	10	1	11
All Through	0	1	0	1
Special	2	1	0	3
Alternative Provision	0	1	0	1

There are sufficient primary school places to absorb any increased demand but providing sufficient provision of secondary school places will be the main focus for school place planning in Westminster. As larger cohorts transition at Y6, the GLA projections anticipate approximately 1 Form of Entry deficit at Year 7 secondary phase by 2022. The Council will firstly look at the potential to increase the capacity of current schools to meet the increase in demand

The Council will support all Westminster schools wishing to convert to academy status and continue to maintain close relationships with Multi-Academy Trusts, free schools and single academy trusts, as they are key partners in the provision of new school places.

4. Greater London Authority (GLA) School Roll Projections (SRP)

Council continues to subscribe to the GLA School Roll Projection Service (SRP) which forms the initial source data for school place planning and the annual DfE School Capacity (SCAP) return and enables comparisons with neighbouring boroughs such as Kensington and Chelsea, Hammersmith and Fulham and Brent. The analysis of data is as follows:

- projections of the number of pupils who will be at schools in the future
- data and analysis of cross-border pupil mobility
- tools showing trends in migration of school age children
- birth and fertility data and analysis.

New schools yet to open, estate regeneration close to borough borders and movement of children from independent settings are not factored in the SRP model and may affect school place planning. It is therefore key that local factors and actual real-time school admissions data are factored into any decisions that are made in the need for state school provision. This report reflects those additional factors.

5. Independent School Sector

The percentage of primary aged resident pupils enrolled in the independent, special school and alternative provision sector has remained relatively stable at approximately 40% over the last five years.

Approximately one-third of secondary aged Westminster resident pupils are enrolled in schools in the independent sector.

This figure has fluctuated over time as parents who may have previously chosen private education have opted to enroll their children in high quality state schools in Westminster.

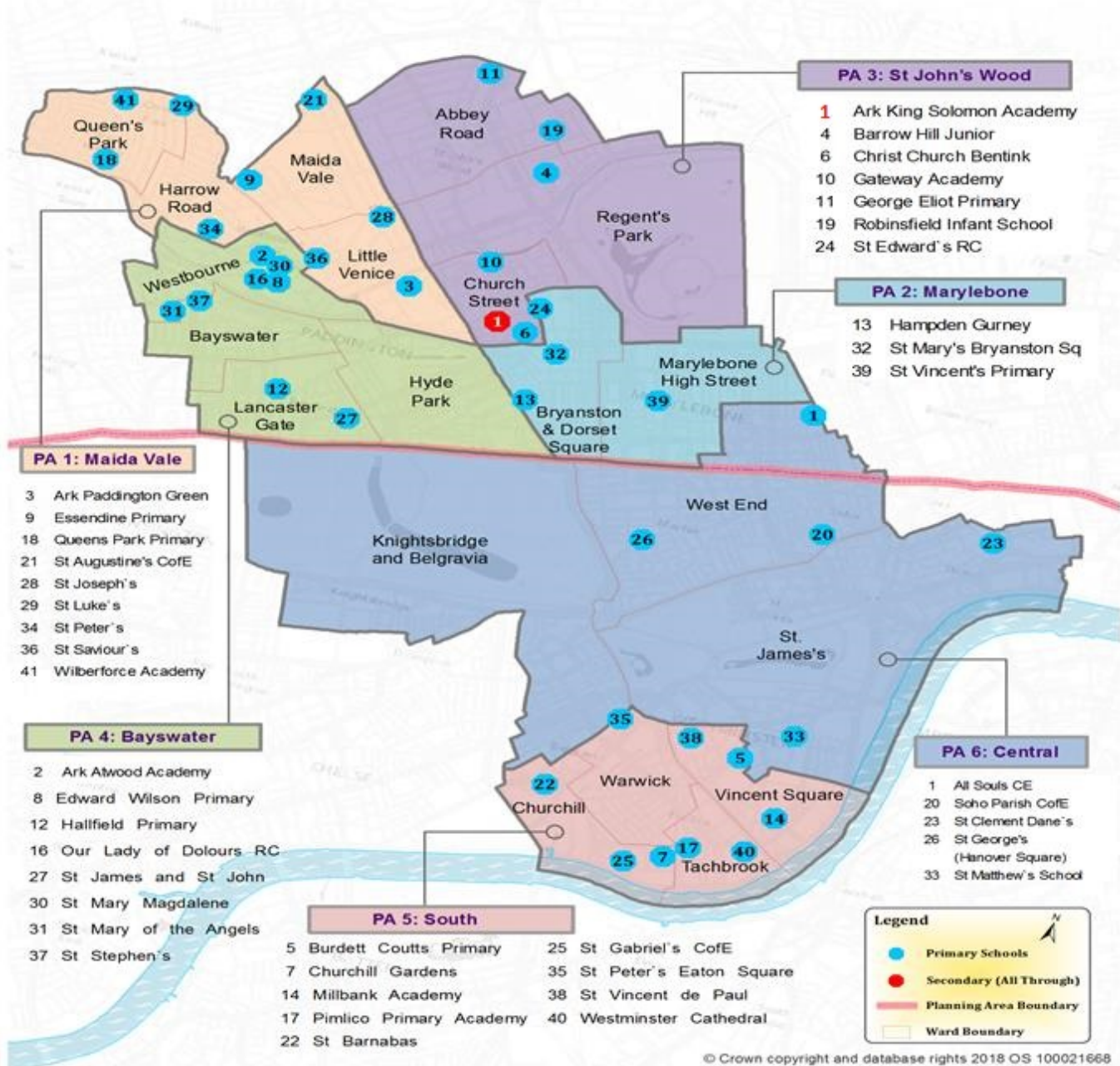
The national figure opting for the independent sector is estimated to be approximately 7%.

6. Primary School Place Planning

The following sections of this report relates only to pupils enrolled at state funded primary schools in Westminster or state maintained primary schools in other local authorities.

6.1 Primary Planning Area

Planning Areas - Primary Schools in Westminster 2018



6.2 Local Factors

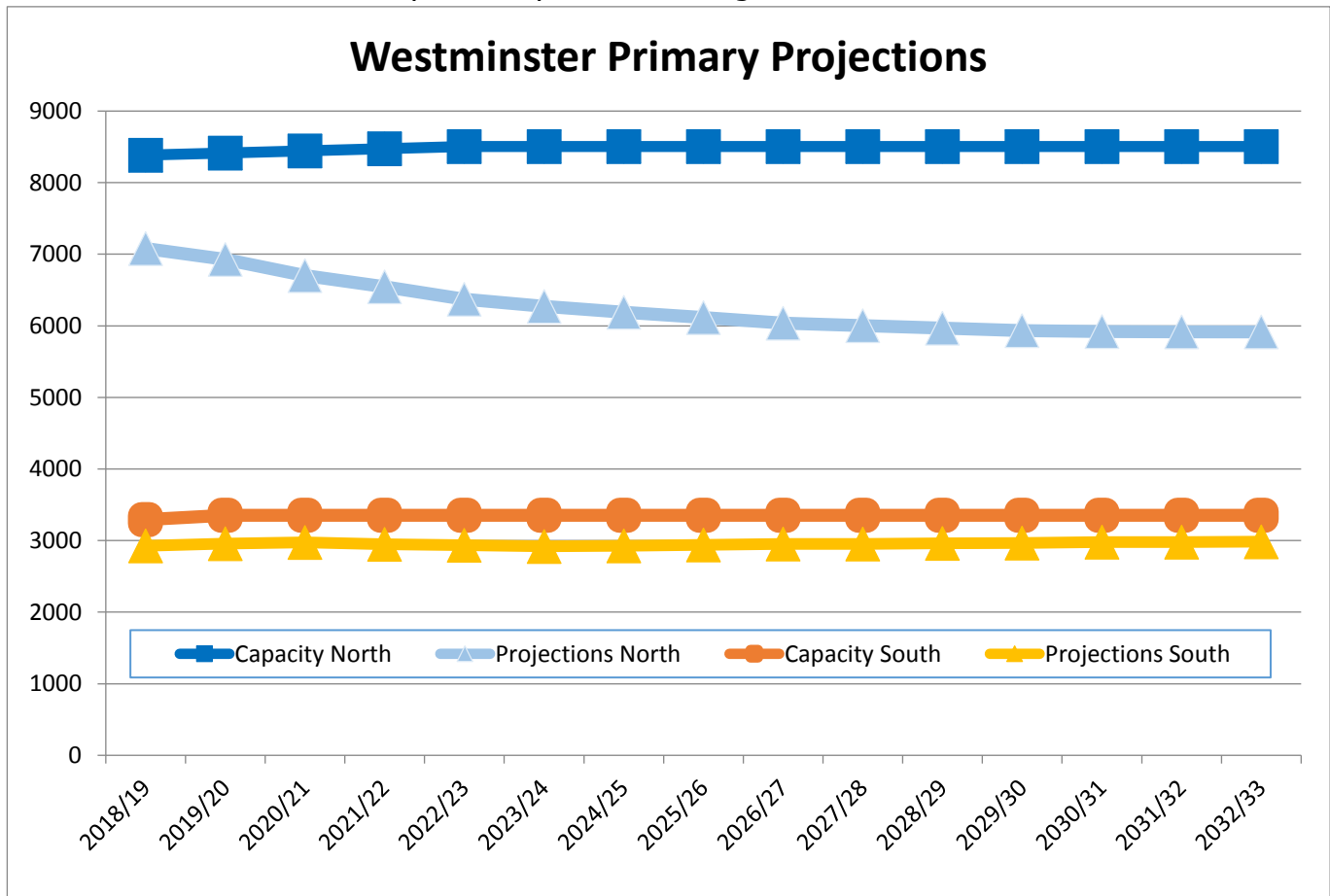
In May 2018 it was announced by REAch2 Multi-Academy Trust, and approved by the Minister for Education, to close Minerva Academy at the Summer term 2018. The academy had been operating from a temporary site since its opening in 2013 and operating with a 75% surplus capacity. All children have been accommodated in an alternative school.

6.3 Primary Pupil Projections

For the first time in a decade many London boroughs are seeing a decline in the demand for additional primary school places. Surplus primary capacity is presented in many London boroughs as a result of the additional places put in place between 2010 and 2012 due to a peak in birth rates and subsequent demand. These peak years are now recognized at secondary level, as detailed further on in the report.

In Westminster the primary sector projections is shown as North and South Planning Areas (PA) and exclude nursery provision in primary schools and nurseries.

The School Capacity is the total number of primary places available in Reception to Y6 and includes schools with a year-on-year increasing admissions number.



	Projections	School Capacity	Surplus	%
NORTH				
2018/19	7080	8385	1305	18%
2019/20	6927	8415	1488	21%
2020/21	6702	8445	1743	26%
2021/22	6545	8475	1930	29%
2022/23	6371	8505	2134	33%
SOUTH				
2018/19	2927	3293	366	13%
2019/20	2958	3353	395	13%
2020/21	2974	3353	379	13%
2021/22	2949	3353	404	14%
2022/23	2937	3353	416	14%

The School Capacity figures in the above table take account of all the measures that have been taken to reduce surplus places, including the removal of the Minerva Academy school capacity, the PAN reduction from three Form Entry to a two Form Entry for Hallfield Primary School, and the re-organisation of King Solomon Academy/Paddington Green which will merge as one three Form Entry school.

6.4 Supply and Demand

Each school will have a **Published Admission Number** (PAN) that derives from a school's capacity. However, local factors allow LA maintained schools to increase PANs by agreement with the local authority or by consultation for academies. Reducing PAN as a temporary measure by capping year groups is a commonly agreed approach for schools with declining rolls but a permanent reduction to the number of pupil admissions can only be implemented through a formal, public consultation process.

The extra places previously provided at Christchurch Bentinck (currently capped at 30 places a year), and Ark Atwood were in response to the projected demand for places identified in 2012. These schools are now offering places across all year groups. These additional places bring to a conclusion the current investment programme instigated several years ago (see 7.8) and no new investment is currently planned.

6.5 Primary School Applications and Offers

There are six Planning Areas in Westminster for primary (see map on page 14). The following tables show the number of applications per place by planning area for the Reception entry 2017.

PA4: Bayswater	PA5: South	PA6: Central
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Primary PA1 Applications (Apps)	School Capacity	Total Apps	Apps per place	Resident Applications All Preferences	
				Resident Apps by School	% Resident Apps by School
	444	1182	2.7	1017	86.0%
Primary PA2 Applications (Apps)	School Capacity	Total Apps	Apps per place	Resident Applications All Preferences	
				Resident Apps	% Resident Apps
	90	389	4.3	358	92.0%
Primary PA3 Applications (Apps)	School Capacity	Total Apps	Apps per place	Resident Applications All Preferences	
				Resident Apps	% Resident Apps
	420	905	2.2	750	82.9%
Primary PA4 Applications (Apps)	School Capacity	Total Apps	Apps per place	Resident Applications All Preferences	
				Resident Apps	% Resident Apps
	377	504	1.3	449	78.5%
Primary PA5 Applications (Apps)	School Capacity	Total Apps	Apps per place	Resident Applications All Preferences	
				Resident Apps	% Resident Apps
	337	673	2.0	545	81.0%
Primary PA5 Applications (Apps)	School Capacity	Total Apps	Apps per place	Resident Applications All Preferences	
				Resident Apps	% Resident Apps
	146	385	2.6	246	63.9%

6.6 Surplus Places

The percentage of surplus places across Westminster stands at 12.5% compared to 15% in 2017. This figure takes account of all the measure put in place to address the surplus capacity. In order to alleviate the continuation of issues regarding viability, some schools have in place a 'cap' or reduction in admission number for year groups where the roll count is below the expected class size of 30 pupils. Capping can provide an immediate but temporary solution until the need for places increases and the Planned Admission Number can be restored.

Westminster is working with school leaders and governors to develop sustainable school plans. Opportunities are available for schools to learn from and share the good practice in managing budgets and efficiencies and generating new income streams. Advice and support is also being provided with developing school partnerships, including shared service commissioning between schools along with shared staffing and leadership arrangements.

A permanent reduction to the PAN for Hallfield Primary School was approved for the 2018 year of entry to reduce from a three From Entry to a two From Entry. This will be a gradual reduction but where year groups have roll numbers less than 60, these will remain capped.

As indicated in **Local factors (para. 6.2)**, Minerva Academy closed at the end of July 2018. This school has been removed from the surplus places calculation below.

The following tables shows surplus (+/-) place in schools, north and south of the Borough (divide at Bayswater Road through to Oxford Street).

Jan 2018 Primary NORTH	School Capacity	Pupil Roll	Surplus Places	% Surplus Places
All Souls	210	176	-34	-16%
Ark Atwood	420	416	-4	-1%
Ark Paddington Green*	210*	211	0	-0%
Barrow Hill	240	223	-17	-7%
Christ Church Bentinck	270	182	-88	-33%
Edward Wilson	392	332	-60	-15%
Essendine	420	388	-32	-8%
Gateway	630	611	-19	-3%
George Eliot	420	393	-27	-6%
Hallfield**	420	379	-41	-10%
Hampden Gurney	210	204	-6	-3%
King Solomon Academy	420	420	-0	0%
Our Lady of Dolours	315	216	-99	-31%
Queens Park	294	284	-10	-3%
Robinsfield	180	161	-19	-11%
St Augustine's	210	203	-7	-3%
St Edward's***	420	306	-114	-27%
St James and St John	175	155	-20	-11%
St Joseph's	294	250	-44	-15%
St Luke's	210	200	-10	-5%
St Mary Magdalene	210	185	-25	-12%
St Mary of the Angels	315	266	-49	-16%
St Mary's Bryanston Sq	210	190	-20	-10%
St Peter's	210	204	-6	-3%
St Saviour's	210	198	-12	-6%
St Stephen's	210	170	-40	-19%
St Vincent's	210	206	-4	-2%
Wilberforce***	420	178	-242	-58%
Total	8,355	7,307	-1,049	-12.5%

* Admission cap from 2FE to 1FE in preparation for the merger as an all-through school with King Solomon

** Formally reduced PAN from 3FE to 2FE

***Informal PAN reductions in in various group

Jan 2018 Primary SOUTH	School Capacity	Pupil Roll	Surplus Places	% Surplus Places
Burdett Coutts	378	218	-160	-42%
Churchill Gardens	210	202	-8	-4%
Millbank	420	358	-62	-15%
Pimlico Primary*	240*	192	-108	-36%
Soho Parish	164	178	14	9%
St Barnabas	161	122	-39	-24%
St Clement Danes	210	199	-11	-5%
St Gabriel's	210	188	-22	-10%
St George's	210	189	-21	-10%
St Matthew's	210	191	-19	-9%
St Peter's Eton Sq	340	296	-44	-13%
St Vincent de Paul	210	195	-15	-7%
Westminster Cathedral	210	196	-14	-7%
Total	3,233	2,724	-509	-16%

* Informal PAN reductions in in various group

6.7 Primary Mobility

There are many reasons for pupil mobility. The percentage of primary aged pupils who enrol in Reception Year but change school before the usual Y6 transition to Y7 has remained relatively stable since 2013.

Although there have been anecdotal reports on the impact of welfare and social benefit reforms affecting individual primary school rolls, Westminster's primary population as submitted in the termly Pupil Census return to the DfE has remained stable.

Primary	2017/18	2016/17	2015/16	2014/15	2013/14
Late Starter	8%	9%	9%	8%	9%
Early Leaver	11%	11%	10%	10%	11%

Whilst mobility within borough has remained consistent, overall resident application numbers have gradually declined in the last 5 years for a variety of reasons. The 2.3% decrease in the birthrate between 2012 and 2013 resulted in the reduced demand for reception places in 2017 and 2018.

In marked contrast, 2011 and 2012 experienced demand at its peak for many London boroughs, with Westminster as no exception. Additional school places were needed to meet this demand. The unpredictable nature of the factors involved in projection changes has meant it has become more challenging than ever to forecast demand. Whilst it would be extremely difficult to pinpoint actual factors, a rapid increase in house prices in London and welfare reform, has inevitably forced families out of the more expensive inner London boroughs such as Westminster. The 'Do the Maths 2017' report stated: 'the decision to leave the EU seems to be having an impact on the

changing local populations. Any permanent change or reduction in numbers will only be seen clearly when the details of the decision to leave the EU are more certain’.

6.8 Primary Population Trends and Cross Border Movement

The movement of all primary aged pupils crossing borough borders is monitored by the DfE. Residents enrolled in state schools in other boroughs are called **Exports** and non-residents enrolled Westminster state schools called **Imports**.

The proximity of primary schools to borough boundaries with Brent, Camden, Kensington and Chelsea and Lambeth attract non-residents due to these schools being the nearest local school.

The Greenwich Judgment⁴ prohibits local authorities and schools giving preference to borough residents of statutory school age (5 – 16 years old).

The table below shows pupil **Imports** as a percentage of the borough’s primary school population. The number of pupil **Exports** is a percentage of all primary aged residents living in the borough.

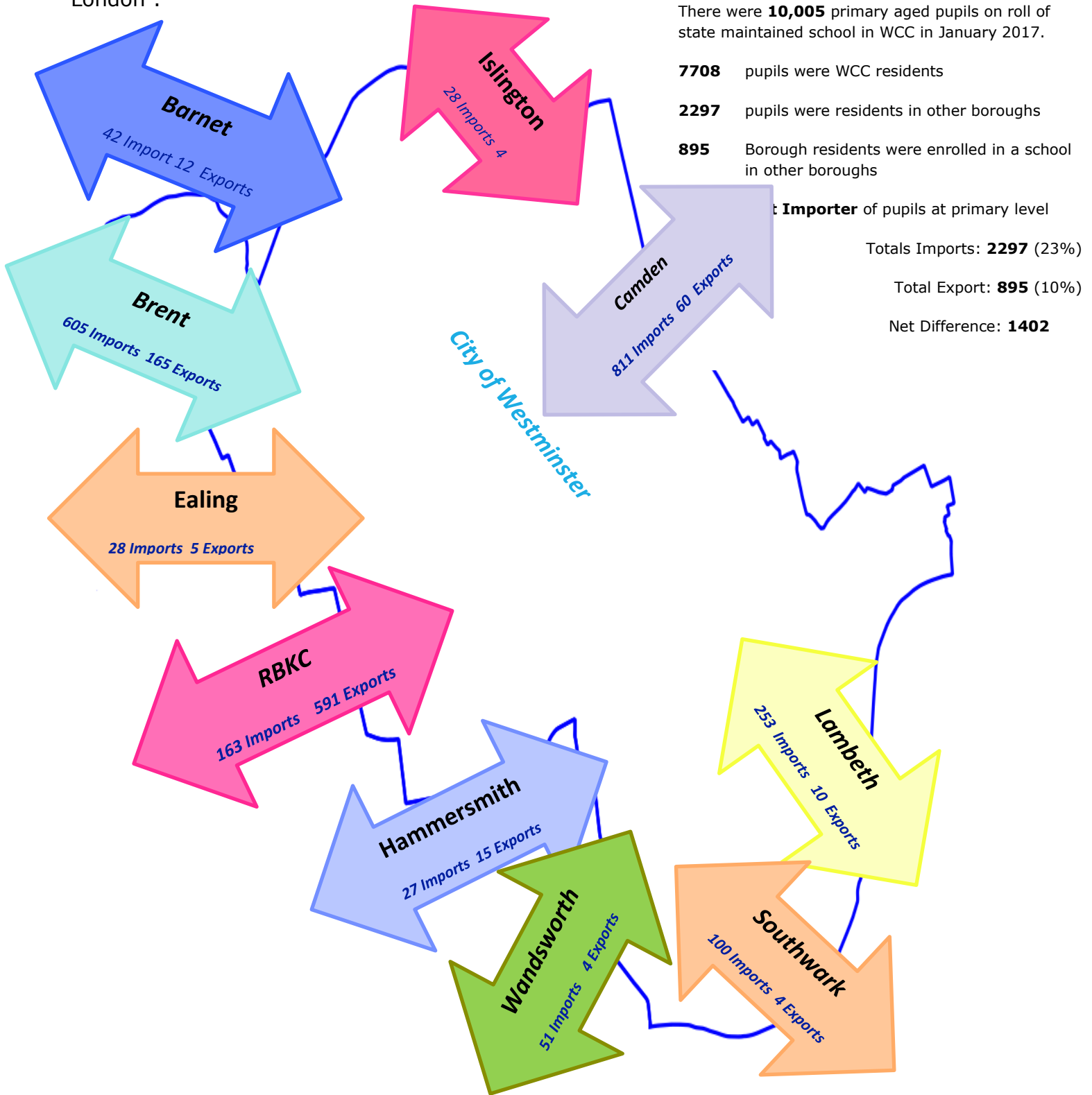
Although Westminster is a net importer of pupils, just under 80 % of pupils enrolled in state maintained primary schools in the Borough are residents.

Year	Primary Roll (residents + imports)	WCC Residents attending RBKC maintained schools		Non-Residents imports		WCC Pupil exports		net import/export
2017	10,005	7,708	77%	2,297	23%	895	10%	1,402
2016	10,163	7,883	78%	2,280	22%	903	10%	1,377
2015	10,200	7,918	78%	2,282	22%	893	10%	1,389
2014	10,268	8,041	78%	2,227	22%	874	10%	1,353
2013	10,242	8,195	80%	2,047	20%	925	10%	1,122

⁴ R v Greenwich London Borough Council, ex parte John Bar Primary School (1989) 88 LGR 589 [1991] Fam Law

6.9 Cross Border Map: Primary

The following map shows the most up to date DfE figures for the highest volume cross border movement of primary aged pupils resident in Westminster across London⁵.



⁵ DfE SFR Borough of Residence 2017

6.10 Existing Primary School Projects

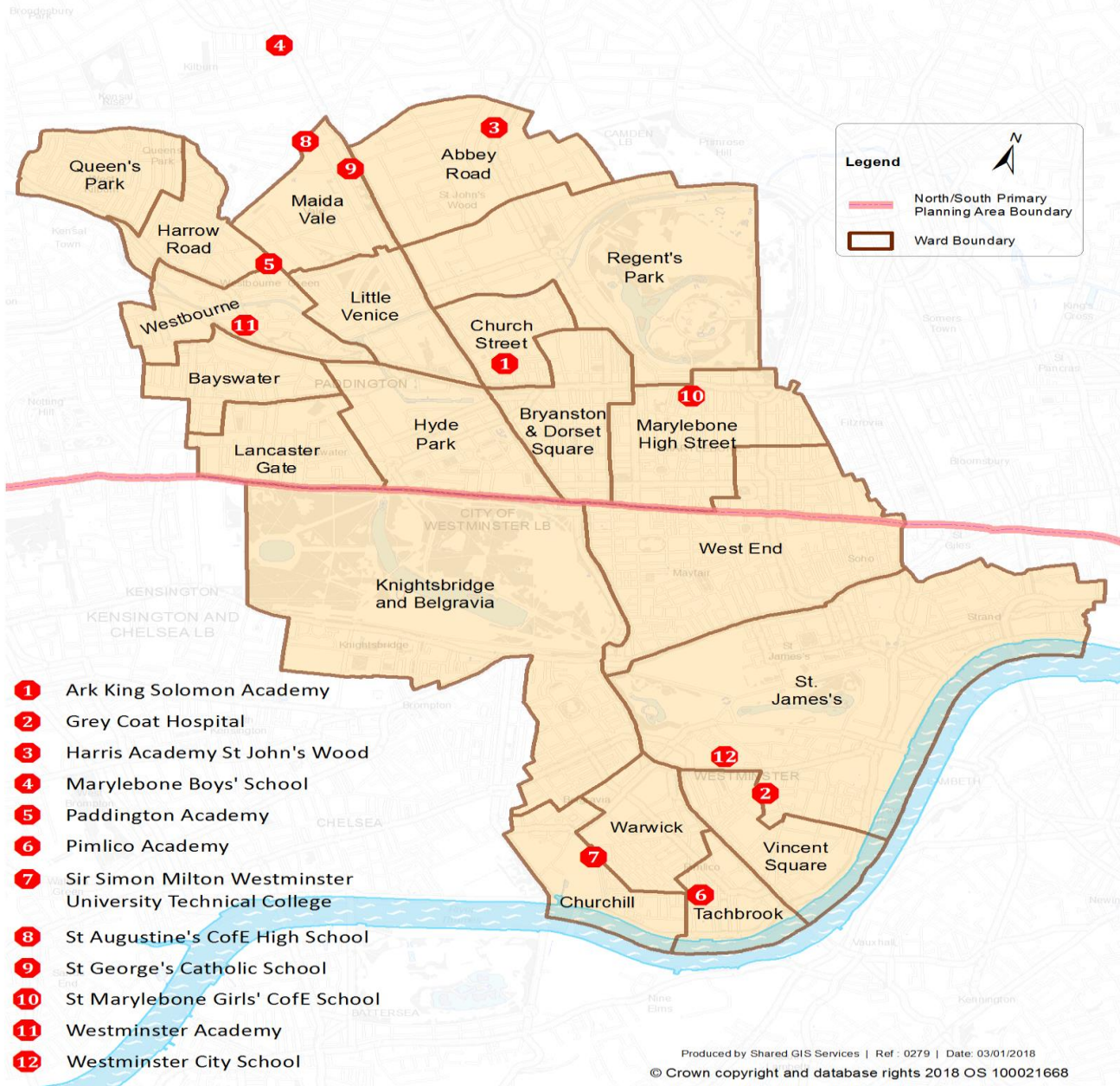
There have been several projects in the last 10 years to address the shortage of places that were projected from 2010 and came to fruition for a period of 3-4 years until demand dropped significantly. Christ Church Bentick was the last expansion approved to be a two Form Entry by 2022. The regeneration of the Church Street area has not yet seen the full extent of housing development and subsequent Child Yield. This expansion will meet the any increased demand in this area.

There are no plans for further projects that will result in additional school places.

7. Secondary School Place Planning

State funded Secondary School Map

Secondary Schools in Westminster 2018



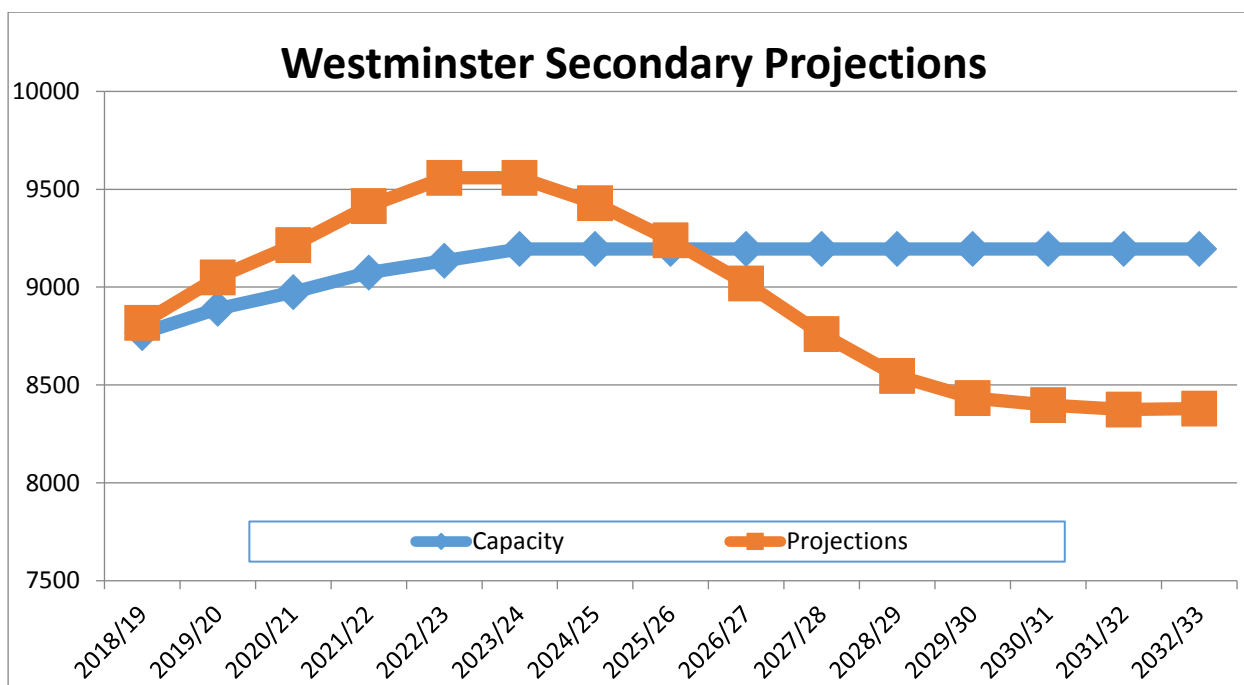
7.1 Secondary Pupil Projections and School Place Planning

Additional school places created through the current secondary expansion programme and the new Marylebone Boys School (MBS) development are almost fully subscribed. There was an increase of almost a 2% in the number of secondary students enrolled in Westminster secondary schools (Years 7-13) from 10,912 in January 2017 to 11,090 in January 2018.

The below graph shows the impact of the current programme. However, the projections show that further places will be required from 2020 for a period of approximately 4-5 years after which demand is expected to decline gradually over the next 10 years.

The projected 4% deficit, which is forecast by 2023/24, is below the recommended surplus of 5-10% which allows for LAs to meet the ever fluctuating need for school places for new arrivals, and the often unforeseen demand as a consequence of other local or national factors such as new housing developments.

The Council will therefore need to consider reasonable and feasible options to meet this projected increase. Such options will be bulge class(es), or a cost effective permanent expansion of a school that allows the flexibility for multi-educational usage when/if demand reduces significantly. The projections do not include future housing developments which are not yet approved and exclude Sixth form provision at schools.



Year	PAN	GLA Projection	Difference PAN/Projection
2018/19	8,765	8,818	-53 (1% deficit)
2023/24	9,195	9,559	-364 (4% deficit)
2028/29	9,195	8,547	648 (8% surplus)

7.2 Primary to secondary transfer cohorts

The following table shows the numbers on roll that will be transferring to secondary school over the next 7 years. A peak is shown for 2022, which is consistent with the GLA projections. The projected numbers will begin to diminish as the impact of the primary bulge works through, and then declines again. Whilst projections forecast a slight surplus in 10 years, during the projected peak period, a temporary solution will need to be considered for additional capacity, such as bulge class(es). As the forecast surplus by 2028 is only forecasting at 8%, without taking account of further housing regeneration, the Council will need to review its secondary provision portfolio and the options to put in place additional capacity.

	Primary to Secondary transition year							Jan-18	Jan-17	Jan-16	Diff 16 to 18	% change 16 to 18
	Sep-24	Sep-23	Sep-22	Sep-21	Sep-20	Sep-19	Sep-18					
	R	1	2	3	4	5	6					
Ark Atwood	60	58	60	60	60	60	58	416	355	296	120	41%
Minerva Academy*	10	10	17	17	18	11	4	87	99	102	-15	-15%
Wilberforce Academy	16	24	25	23	27	28	35	178	225	282	-104	-37%
Pimlico Primary Academy	42	40	52	29	29			192	137	105	87	83%
Churchill Gardens Academy	24	23	27	33	26	32	37	202	214	223	-21	-9%
Barrow Hill				55	55	56	57	223	237	232	-9	-4%
Paddington Green	27	20	30	27	34	27	46	211	250	306	-95	-31%
Edward Wilson	33	42	47	50	57	47	56	332	356	368	-36	-10%
Essendine	55	51	58	58	57	55	54	388	409	412	-24	-6%
Gateway	69	90	90	90	90	90	92	611	629	628	-17	-3%
Millbank Academy	39	55	48	51	51	53	61	358	381	412	-54	-13%
George Eliot	52	54	57	57	59	60	54	393	406	412	-19	-5%
Hallfield	52	50	61	51	60	52	53	379	439	497	-118	-24%
Robinsfield	54	51	56	0	0	0	0	161	172	159	2	1%
Queens Park	35	43	44	42	43	43	34	284	278	277	7	3%
All Souls	27	26	28	27	26	18	24	176	182	171	5	3%
Burdett-Coutts	14	28	22	36	26	47	45	218	256	281	-63	-22%
Hampden Gurney	30	30	30	27	26	30	31	204	206	204	0	0%
Our Lady of Dolours	27	26	28	31	35	38	31	216	252	256	-40	-16%
St Augustines	29	29	30	30	29	30	26	203	205	209	-6	-3%
St Barnabas	19	17	16	22	11	19	18	122	126	138	-16	-12%
St Clement Danes	30	30	29	27	28	28	27	199	200	206	-7	-3%
St Edwards	36	29	38	52	50	58	43	306	336	356	-50	-14%
St Gabriels	18	22	29	29	30	30	30	188	188	190	-2	-1%
St Georges Hanover Square	25	27	28	27	29	25	28	189	191	199	-10	-5%
Soho Parish	27	25	26	27	26	26	21	178	174	153	25	16%
St James & St John's	23	20	25	25	20	23	19	155	154	160	-5	-3%
St Josephs	36	43	39	35	36	29	32	250	253	259	-9	-3%
St Lukes	27	29	30	29	24	31	30	200	183	188	12	6%
St Mary Magdalene	13	29	30	30	24	30	29	185	191	201	-16	-8%
St Marys Bryanston Square	30	27	27	27	23	30	26	190	180	179	11	6%
St Mary of the Angels	41	35	35	42	43	39	31	266	270	270	-4	-1%
St Matthews School	30	22	28	28	26	28	29	191	187	170	21	12%
St Peters	30	29	29	27	29	30	30	204	210	207	-3	-1%
St Peters Eaton Square	48	48	48	42	42	38	30	296	294	285	11	4%

St Saviours	30	29	30	27	28	25	29	198	207	205	-7	-3%
St Stephens	24	22	28	22	26	28	20	170	165	181	-11	-6%
St Vincents	30	27	29	30	31	30	29	206	208	204	2	1%
St Vincent de Paul	30	30	27	28	30	30	20	195	201	203	-8	-4%
Westminster Cathedral	24	29	25	30	30	29	29	196	196	195	1	1%
Christ Church Bentinck	24	21	26	25	30	29	27	182	205	213	-31	-15%
King Solomon Academy	56	59	60	60	60	60	65	420	422	419	1	0%
			0									
Total Primary	1346	1399	1492	1485	1484	1472	1440	10118	10429	10613	-495	-5%
WC resident	1089	1113	1192	1133	1103	1116	1062	7808	8077	8272	-464	-6%
Other Borough	257	286	300	352	381	356	378	2310	2352	2341	-31	-1%

**Closed at the end of July 2018*

7.3 Secondary School Applications and Offers

The table below shows the number of applications (Apps) per place at Y6 transition to Y7 for entry September 2018. The Pan London Co-Ordinated Admissions Process also allows parents to apply for up to six state maintained schools across London.

SECONDARY Applications (Apps)	Ofsted Judgement		PAN	Apps per School	Apps per place	Resident Applications All Preferences	
						Resident Apps	%
							Resident Apps
Grey Coat Hospital	Mar-09	O	151	1148	7.6	266	23%
Harris Academy St John's Wood	Sep-14	RI	210	418	2.0	201	48%
King Solomon Academy	May-13	O	60	435	7.3	307	71%
Marylebone Boys' Free School	May-17	G	120	493	4.1	209	42%
Paddington Academy	Oct-11	O	180	839	4.7	497	59%
Pimlico Academy	Dec-10	O	210	661	3.1	232	35%
St Augustine's CE High School	Oct-13	O	162	625	3.9	306	49%
St George's Catholic School	Nov-14	O	180	690	4.6	233	34%
St Marylebone School	Apr-14	O	168	1075	6.4	352	33%
Westminster Academy	Mar-13	O	180	738	4.1	335	45%
Westminster City School	Jan-17	G	150	294	2.0	92	31%
Total			1,771	7,416	4.3	3,030	41%

Secondary Places Offered to Residents	Y7 PAN* (Places)	Offers to Residents	% Offers to Residents
Grey Coat Hospital	151	45	30%
Harris Academy St John's Wood	210	104	50%
King Solomon Academy	60	60	100%
Marylebone Boys' Free School	120	82	68%
Paddington Academy	180	154	86%
Pimlico Academy	210	139	67%
St Augustine's CE High School	162	73	45%
St George's Catholic School	180	27	15%
St Marylebone School	168	70	42%
Westminster Academy	180	101	56%
Westminster City School	150	40	31%
Total	1,771	895	54%

*Several schools offered places above their PAN after offer day. These figures will not be reflected in the above table as some are more transient than others.

7.4 Supply and demand

When assessing supply and demand, cross border movement (import/export) of pupils is a key factor for secondary schools. Westminster is a net importer, which is a common trend across inner London boroughs. Attributing reasons will be one or more of the following:

- **Popularity of high performing schools** - 100% of Westminster primary and all but one secondary school are categorised as Good or Outstanding by Ofsted compared to the national average of 89% (Spring 2018).
- **Parental preference** – parents have can apply for up to six schools in any borough.
- **Geographical location** of schools near borough boundaries – borough boundaries are not relevant to admission decisions as this would be in breach of the Greenwich Judgement⁶
- **Religious affiliation** and associated criteria priority – popular faith schools attract applicants from numerous London boroughs.

⁶ R v Greenwich London Borough Council, ex parte John Ball Primary School (1987) 18 LGR 589 [1990] Fam Law

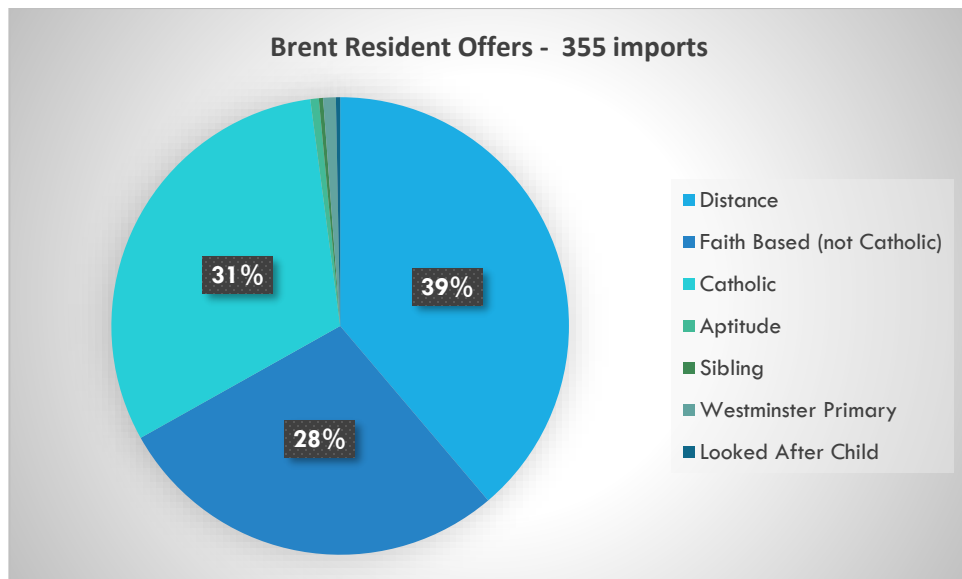
- **Schools with selection** by aptitude (up to 10%) - very popular schools will attract applicants beyond borough boundaries to apply as assistance to school is irrelevant.

The impact of how places are offered can manifest as a decline in availability of offers to borough residents. The Council has a duty to provide all resident applicants with full-time education but does not have a legal obligation to provide a school place in the borough of residence.

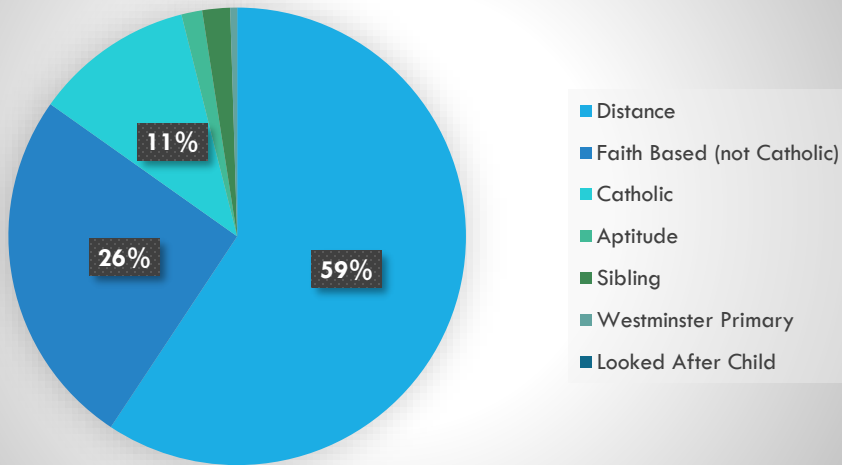
Non-residents may be awarded priority over borough residents where school admission criteria are met, including faith commitments. The Admissions Code stipulates that oversubscription cannot be used as a justification to afford priority to borough residents (reference the Greenwich Judgment).

1,163 Westminster residents applied for Y7 places at secondary transfer in September 2018. 888 were offered a Westminster school (76%). Out of the 1,771 total Y7 places available in Westminster, almost 54% of the places were taken by Westminster residents.

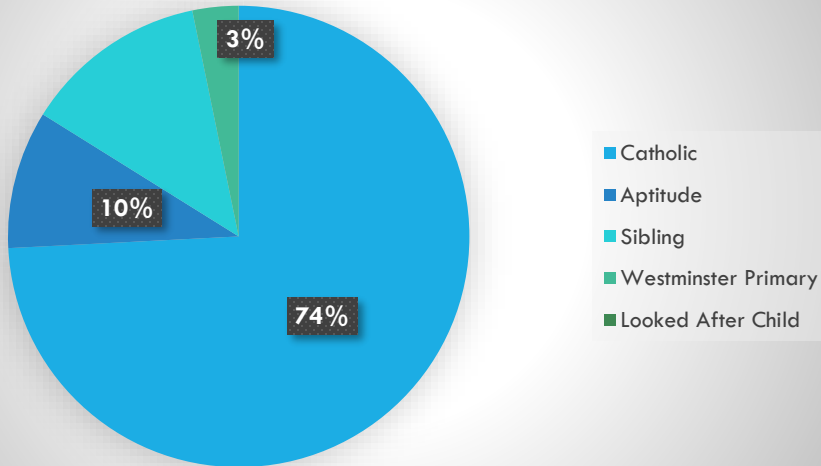
On **page 26 (7.10)**, a cross border map using statistics provided by the DfE, shows the import/exports of pupils. As set out above, there a variety of reason for the import to Westminster schools from other boroughs. The following pie-charts shows the key criteria pupils were offered for Westminster secondary schools from the key import boroughs.



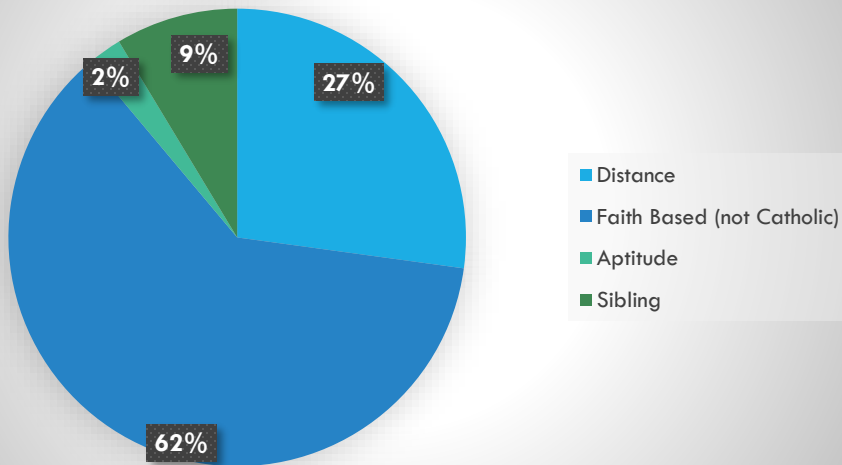
Camden Resident Offers - 207 imports



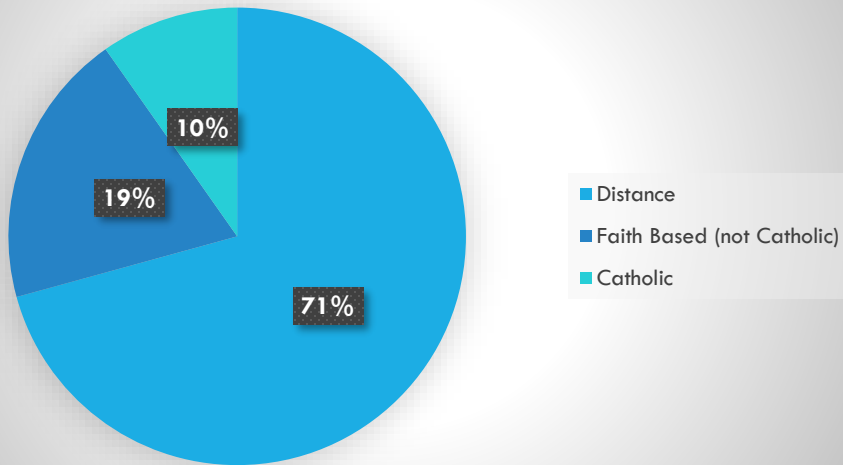
Lambeth Resident Offers - 104 imports



Southwark Resident Offers - 81 imports



Kensington & Chelsea Offers - 41 imports



7.5 Surplus Places

A minus sign indicates surplus (unfilled) places. 0 (+) or (-) equals to less than 1%.

January 2018 Roll Count	School Capacity	Pupil Roll	Surplus Places	% Surplus Places
Grey Coat Hospital	755	797	42	6%
Harris Academy St John's Wood	1050	954	-96	-9%
King Solomon Academy	300	308	8	3%
Marylebone Boys' Free School*	480	464	-16	-3%
Paddington Academy	900	911	11	1%
Pimlico Academy	1050	1020	-30	-3%
St Augustine's CE High School	750	819	69	9%
St George's Catholic School	750	734	-16	-2%
St Marylebone School	760	753	-7	-1%
Westminster Academy	900	931	31	3%
Westminster City School	710	641	-69	-10%
Total	8505	8385	-120	-1%

7.6 Impact of Oversubscription Criteria

Offers are determined by each school's oversubscription policy. Most parents will carry out research into school performance and attainment before applications are submitted. Westminster schools are very popular and its faith schools attract a high proportion of non-resident applicants, who are offered places based on evidenced religious commitment.

Set out below are the key criteria for Westminster schools and the category that was reached in the secondary transfer process. This demonstrates the variety of criteria that is used to determine the order of priority and subsequent allocation of places.

Grey Coat Hospital – 151 places

This single-sex girls school operate 3 ability bands (lower 25%, average 50%, higher 25%). 15 places are first offered on the basis of languages aptitude. A proportion of remaining places are designated for CofE applicants (65%), other Christian applicants (20%) and Open applicants (15%).

Broadly speaking, the criteria for religious places are;

1. Looked after children
2. Siblings
3. Weekly Church attendance for 5+ years
4. Weekly Church attendance for 2 to 5 years
5. Fortnightly Church attendance for 5+ years
6. Fortnightly Church attendance for 2 to 5 years
7. Occasional Church attendance for at least 2 years

The criteria for open places are;

1. Looked after children
2. Exceptional medical, social or educational need
3. Siblings
4. Distance

For the 2018 intake, approximately 30% of overall offers went to Westminster residents. For the religious places, girls residing in the Diocese of London and Southwark are prioritised, so a large proportion of the offers are made to applicants living in Southwark and Lambeth. Nearly 100% of the Open offers went to Westminster residents.

Harris Academy St John's Wood – 210 places

1. Looked after children
2. Exceptional needs
3. Siblings
4. Distance

The majority of places are offered under the distance criterion, however being located in the far north of the borough, a large number of places are offered out-borough. For the 2018 intake, approximately 50% of offers went to Westminster residents, 30% to Camden residents, 15% to Brent residents, and the remaining proportion to other LAs under the sibling criterion.

King Solomon Academy – 60 places

This is an all-through school, educating pupils aged 3-18. The Year 6 pupils automatically transition into the secondary phase, meaning there is rarely any available places for external applicants. In the event of any places arising, places are offered using the following criteria.

1. Looked after children
2. Children of staff (skill shortage)
3. Siblings
4. Children of staff (no skill shortage)
5. Distance

The school is oversubscribed, and as it is centrally located within the borough, nearly 100% of offers are for Westminster residents.

Marylebone Boys School – 120 places

This single-sex boys school operate ability banding, with 25% of the offers being made within each band.

1. Looked after children
2. Siblings
3. 50% remaining places to boys attending a Westminster Primary School
4. 50% remaining places on distance

The school is located on a temporary site in Brent, however the measuring point for the distance offers is from a site in Marylebone, so Westminster residents are not disadvantaged. In the 2018 intake, approximately 65% of offers were made to Westminster residents, with the majority of the remaining places being offered to residents of Camden or Brent.

Paddington Academy – 180 places

1. Looked after children
2. Exceptional needs
3. Siblings
4. Distance

The school is located reasonably close to the borough boundary with Brent, however the overwhelming majority of offers are to Westminster residents. In the 2018 intake, approximately 85% of the places were offered to Westminster residents.

Pimlico Academy – 210 places

1. Looked after children
2. Exceptional needs
3. Siblings
4. Feeder schools
5. Distance (shortest walking route)

In the 2018 intake, approximately 65% of offers were made to Westminster residents. The school is located in the south of the borough, so about 25% of places are offered to Lambeth residents on the basis of distance.

St. Augustine's High School – 162 places

The school operate ability banding, with 25% of the offers being made within each band.

1. Looked after children
2. Baptised, worshipping at St Augustine's Church twice a month
3. Baptised, worshipping at an Anglican Church twice a month
4. Baptised, worshipping at St Augustine's Church quarterly
5. Baptised, worshipping at an Anglican Church quarterly
6. Exceptional needs
7. Worshipping at a Christian Church twice a month
8. Worshipping at a Christian Church quarterly
9. Baptised, attending Trinitarian Church quarterly
10. Attending St Augustine's Primary
11. Siblings
12. Attending a CofE Primary
13. Other faiths
14. Any other children (distance)

The school is near the borough boundaries of Brent and Camden, so a large number of offers are made out borough. For the 2018 intake, approximately 45% of offers went to Westminster residents, 35% to Brent residents, 15% to Camden residents, and the remaining proportion to other LAs.

St. George's Catholic School – 180 places

1. Catholic looked after children
2. Baptised Catholic who practice weekly
3. Other baptised Catholic children

Five further criterion follow, with the final being 'any other children (distance tie-break)', however the school rarely allocate place beyond criterion 3.

In the 2018 intake, approximately 15% of offers were made to Westminster residents, 60% to Brent residents, 15% to Camden residents, and the remaining proportion to other LAs.

St. Marylebone CE School – 168 places

The school operate ability banding, with 25% of the offers being made within each band.

16 places are first offered on the basis of performing arts aptitude. A proportion of remaining places are designated for CofE applicants (60%), and Open applicants (40%).

1. Looked after children
2. Performing arts places (16 places)
3. Children of staff
4. CofE with 3 years of Church attendance
5. Distance

In the 2018 intake, approximately 40% of offers were made to Westminster residents, 25% to Camden residents, 15% to Brent residents and the remaining proportion to other LAs.

Westminster Academy – 180 places

1. Looked after children
2. Siblings
3. Exceptional needs
4. Children of staff
5. Distance (shortest walking route)

In the 2018 intake, approximately 55% of offers were made to Westminster residents, 25% to Brent, 10% to Kensington & Chelsea residents and the remaining proportion to other LAs.

Westminster City School – 150 places

This single-sex boys school operate 3 ability bands (lower 25%, average 50%, higher 25%). 60% of places are offered to Christians, 20% to other world faith, and 20% to open applicants.

1. Looked after children
2. Children of staff
3. Christian places
 - 3.1. Regular worship at Christian churches
 - 3.2. Siblings
 - 3.3. Attending a Christian primary school
4. Other world faith places
 - 4.1. Regular practice of a faith other than Christian
 - 4.2. Siblings
5. Open places
 - 5.1. Siblings
 - 5.2. Distance

In the 2018 intake, approximately 25% of offers were made to Westminster residents, 30% to Southwark residents, 25% to Lambeth residents, and the remaining proportion to various other LAs.

The following non-related school examples demonstrate how school oversubscription criteria influence the outcome of offers made to residents and non-residents:

Low resident offers - 665 applications were received for 150 places at '*School A*'. 295 applications were from Westminster residents, which represents 44.4% of all applications to the school. Of the 295 resident applicants considered using the school's faith based oversubscription criteria, 42 were offered one of the 150 places available in Y7, equating to 28% of places available. It is impossible to determine whether an increase in residents' applications to '*School A*' would have resulted in an increase of offers to Borough residents.

Some parents may be deterred from applying to faith secondary schools even though their child attends a faith primary school due to the conditions of the faith secondary school oversubscription criteria. However, more schools are adopting random allocation (lottery) as a tiebreaker within each category of the criteria which may have historically been based on distance from home address to school.

High resident offers - 762 applications for 180 places were submitted to '*School B*'. 499 applications were from Westminster residents which represents 65.5% of all applications to the school. '*School B*' operates a geographic proximity criterion which gives preference to applicants whose home address is located closest to the school based on straight-line distance.

Of the 499 resident applicants considered against geographic proximity criterion, 148 were offered one of the 180 places available in Y7, equating to 82.2% of total places available.

Although these examples deliver very different outcomes for Westminster residents, the use of both oversubscription criteria are compliant with the Admissions Code⁽¹⁾.

7.7 Secondary Mobility

The reasons for pupil mobility at secondary phase are generally the same as primary. The percentage of secondary aged students who enrolled in Y7 but changed school before the usual Y11 transition to Higher Education or 6th Form and In-Year applications for students enrolling outside the normal point of entry in Y7 have remained relatively stable, slightly fluctuating by one percentage point since 2013.

Secondary	2017/18	2016/17	2015/16	2014/15	2013/14
Starters	4%	3%	4%	5%	5%
Leavers	6%	5%	5%	5%	5%

7.8 Secondary Population Trends and Cross Border Movement

The secondary population across London is anticipated to increase over the coming years as larger numbers of primary pupils feed through the system. Non-residents from neighbouring boroughs unable to secure a Y7 place in their own borough will look to Westminster schools for places at Y7 transition. Travel to learn patterns at secondary level means students are more willing to travel further in order to attend a preferred school. Secondary schools in Westminster are very popular with non-borough residents who currently make up approximately 46% of the secondary cohort.

The DfE monitors the movement of secondary aged students across borough borders and also refers to these students as **Imports** and **Exports**. The table below shows the number of non-residents (**Imports**) enrolled at Westminster schools as a percentage of the borough's secondary school population. And the number of Westminster residents attending maintained secondary schools in other LAs (**Exports**) as a percentage of all secondary aged residents living in the borough.

Year	WCC Secondary Roll (residents <i>PLUS</i> Imports)	WCC Residents attending WCC maintained schools		Non-residents attending WCC schools (Imports)		WCC Residents attending other LA schools (Exports)		net import/export (Imports <i>MINUS</i> Exports)
2017	8,645	4,689	54%	3,956	46%	1,294	22%	2,662
2016	8,545	4,721	55%	3,824	45%	1,243	21%	2,581
2015	8,270	4,589	55%	3,681	45%	1,242	21%	2,439
2014	8,052	4,591	57%	3,461	43%	1,268	22%	2,193
2013	7,871	4,600	58%	3,271	42%	1,299	22%	1,972

The cross border map on the following page shows the most up to date DfE figures for the highest volume cross border movement of secondary aged students resident in Westminster across London.

7.9 Cross Border Movement Map: Secondary

There were **8645** secondary aged pupils on roll of state maintained school in WCC in January 2017.

4689 pupils were WCC residents

3956 pupils were residents in other boroughs

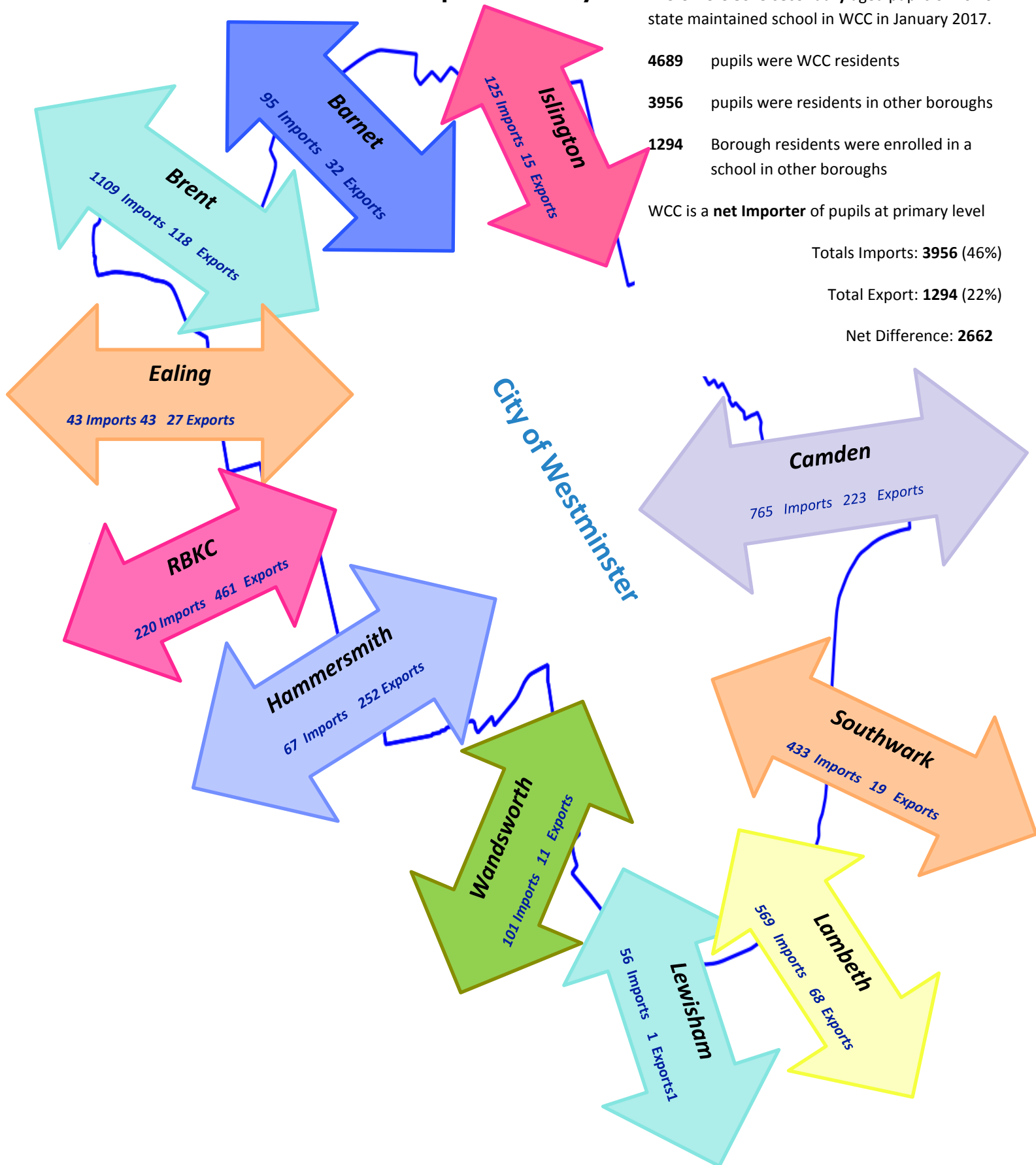
1294 Borough residents were enrolled in a school in other boroughs

WCC is a **net Importer** of pupils at primary level

Totals Imports: **3956** (46%)

Total Export: **1294** (22%)

Net Difference: **2662**



7.10 Cross Border Movement

As set out on **page 27 (7.4)**, the reasons behind the high imports of pupils from neighbouring boroughs to Westminster schools is explained. As parents have the right to apply to schools in any borough, and can make up to six choices, it is inevitable in a small borough that has several schools located near borough boundaries that a high proportion of imports will be from neighbouring boroughs.

In addition to the import/export due to the admission criteria of schools, other factors will be:

- 1. The popularity of schools inside and outside of Westminster**
- 2. Less popular schools inside and outside of Westminster**
- 3. New Free schools/academies and expansions in neighbouring boroughs**

1. The 11 secondary schools in Westminster are all rated Good or Outstanding and are popular with Westminster and non-Westminster residents. A high proportion of imports are from Brent Council. The reasons for successful preference outcomes are quite evenly spread as shown in the pie-chart on page 28 with distance and faith commitment being key factors. It is not necessarily the case that parents in Brent do not have access to school in their own borough, but that the schools in Westminster are more attractive, or are easier to travel to than those in the home borough.
2. A school may not be a popular choice for parents for a variety of reasons. In most cases it will be due to a school categorized by Ofsted as inadequate or requiring improvement, or there may be more personal reasons why a family may not want their child to attend a local school.
3. The high import of residents from other boroughs can also be attributed to schools in those boroughs that are also not popular with parents for the same key reasons set out above. The import will only reduce once these schools become popular and draw back their local residents to apply.

Understanding likely growth/decline in neighbouring boroughs and assessing the possible effect on imports/exports is clearly important in the analysis of likely need in Westminster. The following boroughs are key to Westminster place planning:

Brent: There is no additional pressure being experienced in 2017/18, with sufficient school places in the borough. There are plans for two potential free schools in the pipeline for 2019, but they are currently without sites. There are no current plans to temporarily increase year 7 school places. However, it is envisaged existing schools will increase their admission numbers when necessary in the future as required.

Hammersmith & Fulham – there remains a surplus of approximately 12% with no plans for additional secondary provision. The export is higher than the import with a high majority of residents successful in preference for Faith schools in Hammersmith and Fulham.

Kensington and Chelsea - there is minimal surplus of approximately 5% which is currently contained in one school. There a projected increase in demand which will see a 4% deficit from 2020. the Council will be looking at modest expansions of schools to meet this demand. The export is almost double than then import the Westminster. A high proportion of children are successful in their preference for Holland Park School.

Lambeth - A comprehensive plan for secondary school expansion will be carried out in forthcoming years. At present, 80% of Y6 pupils are retained, at Y7 transition, by Lambeth secondary schools. The import to Westminster from Lambeth is mainly attributed to proximity to schools.

Wandsworth – there are four secondary expansions approved. Ashcroft to increase by 1FE (210 to 240) from September 2019, Funding approved for St Cecilia’s to increase by 1FE (150 to 180) in 2020 or 2021. Funding approved for Chestnut Grove to increase by 1FE (180 to 210) in 2020 or 2021. Funding approved for Ark Putney Academy to increase by 2FE (180 to 240) in September 2020 Or 2021. Very few Westminster residents apply to these schools (1 in total in 2018). However, it may be the case that Wandsworth residents that apply for Westminster schools may be drawn back to their local schools as a result of these expansions.

7.11 Current Secondary School Expansions

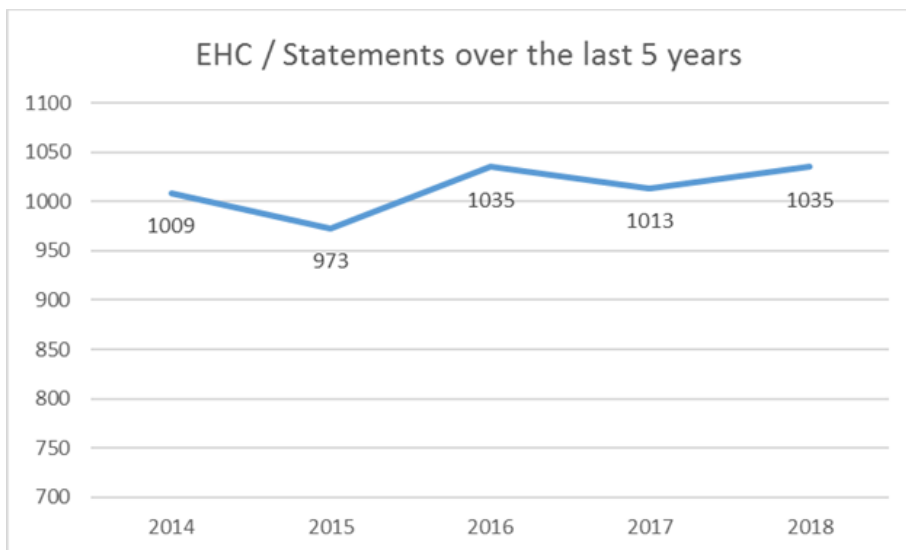
The following table outlines the Borough's existing secondary expansion programme.

Westminster School Place Planning Secondary Y7 - Y11				
Academic Year	Projected Pupil Population	PAN	PAN number minus Projected Population	New Provision/Expansions
2018/19	8818	8765	-53	St George RC = + 30 (Y8)
				Marylebone Boys' = + 120 (Y11)
				Westminster City = + 10 (Y8)
				UTC = + 25 (Y10)
				UTC = + 75 (Y11)
				Total = + 260
2019/20	9050	8890	-160	St George RC = + 30 (Y9)
				Marylebone Boys' = Complete
				Westminster City = + 10 (Y9)
				UTC (Y10) = Complete
				UTC = + 25 (Y11)
				Total = + 65
2020/21	9215	8975	-240	King Solomon Academy = + 30 (Y7)
				Pimlico Academy = + 30 (Y7)*
				St George RC = + 30 (Y10)
				Harris Academy = - 15 Bulge Complete
				Westminster City = + 10 (Y10)
				UTC (Y11) = Complete
				Total = + 85
2021/22	9414	9075	-339	King Solomon Academy = + 30 (Y8)
				Pimlico Academy = + 30 (Y8)*
				St George RC = + 30 (Y11)
				Westminster City = + 10 (Y11)
				Total = + 100
2022/23	9559	9135	-424	King Solomon Academy = + 30 (Y9)
				Pimlico Academy = + 30 (Y9)*
				St George RC = Complete
				Westminster City = Complete
				Total = + 60
2023/24	9559	9195	-364	King Solomon Academy = + 30 (Y10)
				Pimlico Academy = + 30 (Y10)*
				Total = + 60
2024/25	9429	9195	-234	Pimlico Academy = + 30 (Y11)*
2025/26	9239	9195	-44	King Solomon Academy = + 30
				Total = + 60
2026/27	9019	9195	176	Total = + 0
2027/28	8761	9195	434	Total = + 0

**subject to consultation*

8. Special Educational Needs and Disabilities (SEND)

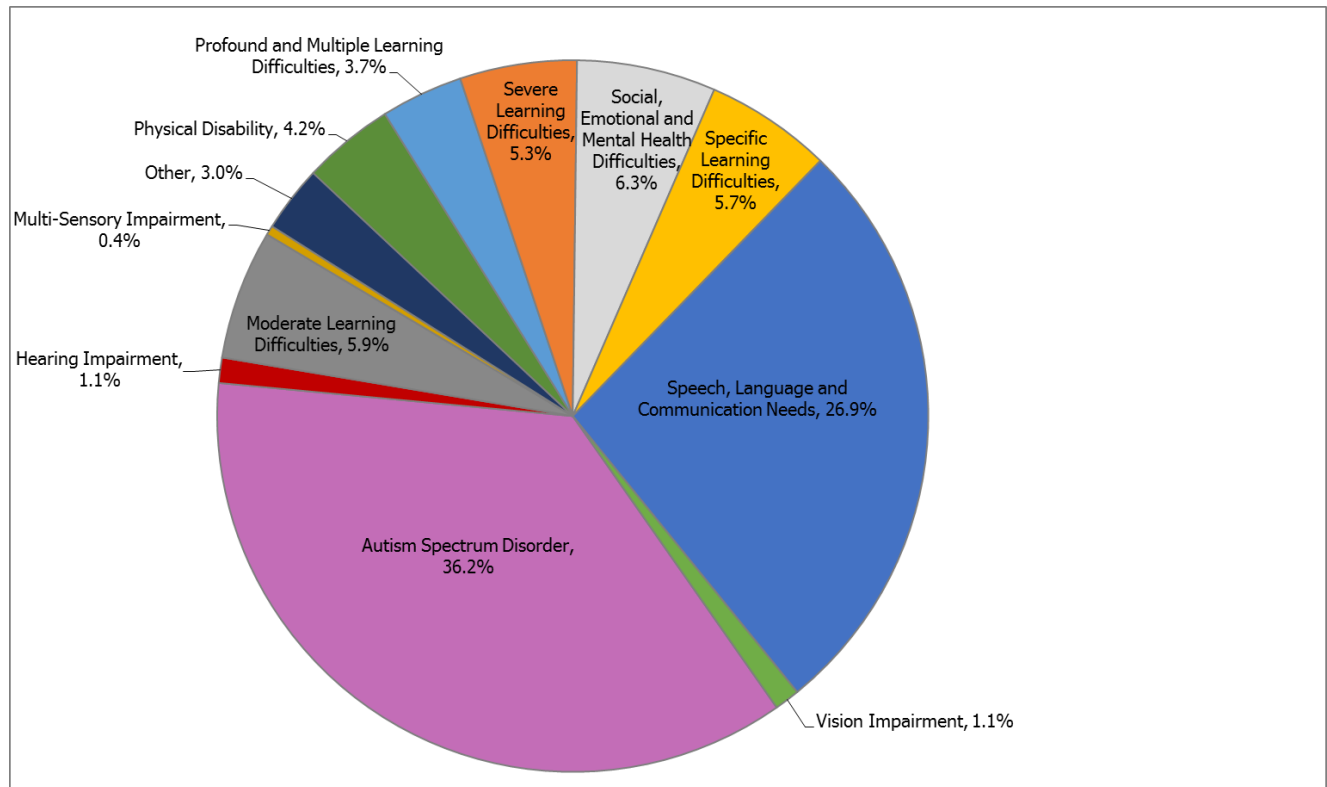
8.1 This is the first time that the Council's School Organisation and Investment Strategy has contained a section specifically dealing with SEND. The London Councils report 'Do the Maths 2017' says that the demand for places for pupils with SEND has risen by 22% since 2010 in London, far exceeding growth in other regions and among London's mainstream population. Pressure on SEND places has been compounded by rapidly changing characteristics of SEND pupils. The types of need that are increasing are increasingly complex, requiring more specialist provision. London has a higher proportion of children with SEND educated in independent provision than the rest of England at 9.2% compared to 6.6% nationally. This places significant pressures on high needs budgets. In January 2018, there were 1035 resident children with Education, Health and Care plans (EHCs), which has been consistent with recent years.



As of January 2018, the 1035 children and young people with an EHCP or Statement of Special Educational Needs who were the responsibility of Westminster were based at the following settings:

- 620 attended mainstream schools
- Of those, 79 attended resourced provision within mainstream schools
- 270 attended maintained special schools
- 42 attended special free schools or academies
- 52 attended non-maintained or independent special schools
- 27 were in further education or other post 16 settings
- 13 attended alternative provision/ pupil referral units (AP/ PRUs)
- 4 attended early years' settings

8.2 The following chart shows a breakdown of children with Education, Health and Care Plans by primary SEN type for resident children and is taken from the January 2018 school census.



Source: January School Census 2018

As reported in the national SEN2 release (published May 2018), WCC has considerably higher percentages of EHC cases in mainstream settings (including both maintained and independents) compared to the regional and national picture. WCC has 60% of EHCs in mainstream settings which is the 6th highest nationally and compares against figures of 52.7% in Inner London and 39.7% nationally. Conversely, the percentages in special schools (both maintained and independent) are slightly lower than the national average. 35.2% of EHC cases in WCC attend special school provision compared to 39.7% nationally.

Westminster has 3 local special schools, College Park, Queen Elizabeth II and St. Marylebone Bridge. College Park and QEII are all through schools including 16-19 year olds. St. Marylebone Bridge is age 11-16 only. Beachcroft AP Academy also has specialist provision for children aged 5-16 with social, emotional and mental health difficulties.

8.3 Outcomes for pupils on SEN Support and those with EHCPs in Westminster schools are among the highest in the country, as shown in school performance and post 16 data. Every special school and resource base school in the borough is currently rated as good or outstanding by Ofsted. 98% of all state funded schools in the borough are rated either good or outstanding.

The range of pupils attending our schools has changed over the years. QEII was originally a school for children with severe/profound and multiple learning difficulties but has increasingly taken children with associated medical and mobility needs.

College Park was originally a school for children with moderate learning difficulties (MLD) including autism. With greater mainstream inclusion of pupils with MLD, the school is now admitting a broader range of learners with more severe autism and physical/sensory needs.

St. Marylebone Bridge was set up to provide for pupils with speech, language and communication needs and to support the high number of pupils leaving the primary resource base at Churchill Gardens who needed an appropriate secondary provision.

Westminster currently has 5 resource bases for children with SEND situated in local mainstream schools at Churchill Gardens (for children with speech and language difficulties); Edward Wilson and St Augustine's (both for children with sensory impairment); Millbank (for children with autism) and Pimlico Academy (for children and young people with expressive and receptive language difficulties and associated literacy difficulties). We are opening an additional primary resource base for children with autism in the summer term 2019 in response to the rising numbers of children with autism.

The Council's strategy for SEND includes investment in local specialist and mainstream provision, as part of the Local Offer, thereby reducing reliance year on year on the independent and non-maintained sector. There is a good range of specialist educational provision in the borough. Although the number of children and young people with EHCPs attending independent and non-maintained schools is lower than the national and London averages (shown above), the Council hopes this can be further improved.

The Council is planning to do more to enhance the local provision particularly for pupils with autism. Our Capital Plan sets out that during 2018/19 a two-class, specialist provision for children with autism will be established at All Soul's C of E Primary School. We will also undertake significant alterations and improvements to outdoor learning environments and interior redesign at College Park and Queen Elizabeth II Schools. This will result in 4 more places being available at College Park. These works will be funded its allocation of £1.44M from the DfE's £215M capital allocation budget, and further schemes will be considered from any unspent allocation.

9. Early Years Sufficiency and Provision

There is sufficient early years provision in Westminster with a lower than national average for demand across all funding streams.

There is a significantly lower uptake of provision in Westminster for universal 15 hours and additional 15 hours than the rest of the country for a variety of reasons, which are currently being assessed by Childcare Works and the LA's DfE Adviser. Take up of 2-year-old funded places is good with Westminster in line with other London authorities at around 85% upwards.

Contributing factors:

Population change

Based on GLA population data, the number of 3 and 4 year olds in Westminster has decreased in recent years. The GLA estimate for the number of 3 and 4 year olds in Westminster decreases by 363 children between 2014 and 2016:

GLA population estimates

Borough	Mid2016 estimate for 2018	Mid 2014 estimate	Difference
Westminster	5,207	5,570	-363

Source: 2016-based demographic projections. London Borough population projections, housing-led model. GLA 2017

Anecdotally, LAs in London are reporting lower numbers of early years aged children or children entering Reception class. Several possible explanations have been suggested, including 'Brexit' and the impact of Benefit Reforms (including the housing benefit cap).

Take-up of early learning entitlements

Take-up of the universal early learning entitlement for 3 and 4 year olds is lower in London than across the country as a whole.

Take-up of the universal early learning entitlement

Year	London	Inner London	Westminster
2017	84%	81%	59%
2018	91%	81%	55%

It could be argued that a lower take-up of the 3 and 4-year-old universal entitlement would predict a lower take-up (than national averages) of 30-hours childcare. It is equally possible the lower take-up of the universal entitlement is related to higher levels of worklessness, in both boroughs.

30 hours' free childcare

The take up of 30 hours' free childcare in Westminster is significantly lower than that nationally and this is because there is not the demand in Westminster that DfE estimates predict for the following reasons:

- Drop in population of 3 & 4 year olds
- Families fall either side of the eligibility criteria and do not qualify
- Westminster has affluent areas where parents may be earning too much to qualify and in contrast there are areas of deprivation where parents are unemployed on benefits and do not qualify either
- The diversity of the population is vast and culturally it is unacceptable for mothers to work and in therefore those families are not eligible
- The initial demand figures may be skewed due to the funding of full time places by Westminster initially, although conversions were undertaken we believe there are still children in a full time places who are eligible who did not secure a code, this will become apparent from September 2018 when funding ceases.

Action to mitigate low demand:

There are close working relationships with parents of children in a 15 hour funded 2-year-old place to support them into employment and therefore become our future 3 & 4 year-old 30 hour children, this work will not be realised until the earliest September 2019.

In summary, there is no current requirement to create further places, but demographics are continually monitored with a view to bridging any gaps in individual wards, and working with parents to increase the take-up of full-time nursery provision.

10. Regeneration, Development and Funding

The roll and capacity projections are updated annually to ensure investment is programmed in sufficient time but avoids potential over-provision. The Council is bringing forward major regeneration schemes to deliver more housing across the City, of which the largest is in the Church Street area. Smaller schemes are underway in both north and south Westminster. The type and size of housing units will dictate the child yield generated from such schemes. Currently there is no expected need for additional primary school provision due to level of surplus places. However, the need for further places in future years at both primary and secondary level has been registered in the forward plans for the Community Infrastructure Levy.

10.1 Planning and Infrastructure Contributions: *CIL and S106*

The Council is investing £7.3M from s106 receipts which are ring-fenced for education schemes, the majority in the secondary school expansion programme. Only modest s106 contributions are expected in future as these are being replaced by the Community Infrastructure Levy (CIL). Nominations for use of the education element will be made in line with the priorities set out in this Strategy.

10.2 DfE Allocations for Basic Need Provision

The DfE funding allocations for new school places (Basic Need) are calculated from the School Capacity (SCAP) returns which are based on the Council's projected pupil numbers, supplied by the GLA. No Basic Need grant has been announced for the borough from 2018 onwards.

10.3 Investment Programme

The four secondary schools due to expand, offering the equivalent of 1 form of entry per year group each (excluding 6th form), will be delivered in two phases:

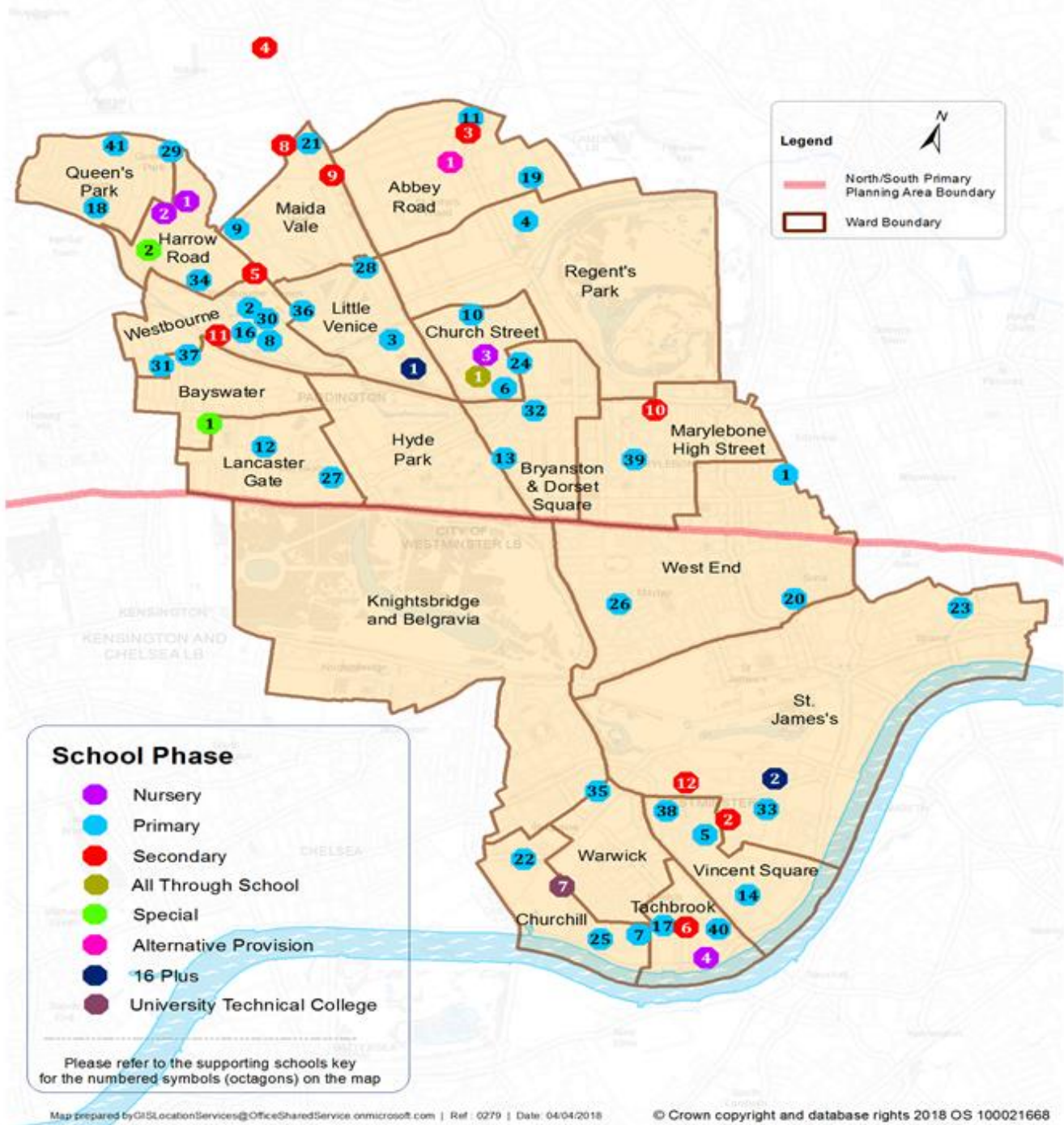
Phase 1 2017/18	Westminster City St George's RC
Phase 2 2020 onwards	King Solomon Academy Pimlico Academy*

In addition, the new Marylebone Boys School, providing 600 places, has now opened in its new building at Paddington. The new Sir Simon Milton UTC has also opened in Victoria, providing an additional 200 places in Years 10 and 11.

**subject to consultation*

Appendix I: Westminster City Council School Map

Schools in Westminster 2018



Appendix II: Nursery, Primary, Secondary, Special and AP Map Reference Key

	Primary	Academy Status	DfE Number	Post Code	Key	PA
Primary	All Souls		2133306	W1W 7JJ	1	6
	Ark Atwood	New Academy	2132000	W9 2JY	2	1
	Ark Paddington Green	Converter	2132087	W2 1SP	3	1
	Barrow Hill Junior School		2132032	NW8 7AL	4	3
	Burdett-Coutts		2133316	SW1P 2QQ	5	5
	Christ Church Bentinck		2133653	NW1 5NS	6	3
	Churchill Gardens	Converter	2132004	SW1V 3EU	7	3
	Edward Wilson		2132189	W2 5TL	8	4
	Essendine		2132208	W9 2LR	9	1
	Gateway Academy		2132244	NW8 8LN	10	3
	George Eliot		2132778	NW8 0NH	11	3
	Hallfield		2132799	W2 6JJ	12	4
	Hampden Gurney		2133351	W1H 5HA	13	2
	Millbank Academy	Converter	2132418	SW1P 4HR	14	5
	Our Lady of Dolours	Converter	2133381	W2 5SR	16	4
	Pimlico Primary	New Academy	2132003	SW1V 3AT	17	5
	Queen's Park		2132844	W10 4DQ	18	1
	Robinsfield		2132816	NW8 6PX	19	3
	Soho Parish		2133451	W1D 7LF	20	6
	St Augustine's		2133414	NW6 5XA	21	1
	St Barnabas'		2133418	SW1W 8PF	22	5
	St Clement Danes		2133424	WC2B 5SU	23	6
	St Edward's		2133432	NW1 6LH	24	3
	St Gabriel's		2133440	SW1V 3AG	25	5
	St George's Hanover Sq.		2133446	W1K 2XH	26	6
	St James & St John		2133453	W2 3QD	27	4
	St Joseph's		2133473	W9 1DF	28	1
	St Luke's		2133496	W9 3EJ	29	1
	St Mary Magdalene		2133511	W2 5TF	30	4
	St Mary of the Angels		2133532	W2 5PR	31	4
	St Mary's Bryanston Sq.		2133520	W1H 1DL	32	2
	St Matthew's		2133539	SW1P 2DG	33	6
	St Peter's		2133580	W9 2AN	34	1
	St Peter's Eaton Sq.		2133582	SW1W 0NL	35	5
	St Saviour's		2133590	W9 2JD	36	1
	St Stephen's		2133598	W2 5QH	37	4
	St Vincent de Paul		2133611	SW1P 1EP	38	5
	St Vincent's		2133610	W1U 4DF	39	2
	Westminster Cathedral		2133623	SW1V 3SE	40	5
	Wilberforce	Converter	2132002	W10 4LB	41	1

**Westminster Schools
Key for School Reference Map**

	School	Academy Status	DfE Number	Postcode	Map Key
Nursery	Dorothy Gardner Centre		2131046	W9 3JY	1
	Mary Paterson Nursery School		2131052	W9 3DS	2
	Portman Early Childhood Centre		2131053	NW8 8DE	3
	Tachbrook Nursery School		2131026	SW1V 3RT	4
Secondary	Grey Coat Hospital	Converter	2134628	SW1P 2DY	2
	King Solomon Academy	Converter	2136907	NW1 6RX	2
	Marylebone Boys' School	New Academy	2134000	NW6 7UJ	4
	Paddington Academy	Converter	2136905	W9 2DR	5
	Pimlico Academy	New Academy	2136908	SW1V 3AT	6
	Harris Academy St John's Wood	Converter	2134295	NW8 0NL	3
	St Augustine's CofE High School		2134723	NW6 5SN	8
	St George's Catholic School	Converter	2134809	W9 1RB	9
	St Marylebone CofE School	Converter	2134673	W1U 5BA	10
	Westminster Academy	New Academy	2136906	W2 5EZ	11
	Westminster City School	Converter	2134687	SW1E 5HJ	12
Special	College Park School		2137042	W2 4PH	1
	Queen Elizabeth II Jubilee School		2137184	W9 3LG	2
All Through	King Solomon Academy	Academy	2136907	NW1 6RX	1
UTC	Sir Simon Milton UTC	UTC	2134003	SW1V 4LD	7
AP	Beachcroft AP Academy	Converter	2131101	NW8 0NW	1
16 Plus	City of Westminster College		2138028	W2 1NB	1
	Harris Westminster Sixth Form	New	2134001	SW1H 9LH	2

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City of Westminster

Economic Development, Education, Community and Place Shaping Policy and Scrutiny Committee

Date:	19 November 2018
Classification:	General Release
Title:	Early Years Funding
Report of:	Ian Heggs
Cabinet Member Portfolio	Economic Development, Education and Community
Wards Involved:	All
Policy Context:	City for All
Report Author and Contact Details:	Amanda Anerville x6364 aanerville@westminster.gov.uk

1.0 Executive Summary

- 1.1 The purpose of this report is to provide information on early years funding and the government's Free Early Years Education Entitlement, both nationally and in the context of Westminster City Council.
- 1.2 Much of the financial information contained is subject to change in light of the Department for Education (DfE) announcement on 2019/20 funding, expected late December 2018, and the forthcoming January census.

2. Key Matters for the Committee's Consideration

- 2.1 The Committee is asked to reflect on some of the barriers families in their wards might be facing in respect of access to free childcare and early education.
- 2.2 The Committee is also asked to consider some of the challenges providers may be facing – financial and otherwise, in respect of delivering the free childcare and early education entitlement.

3.0 The Free Early Years Education Entitlement

- 3.1 Families with 2-year olds who are receiving benefits (such as Income Support or Jobseekers Allowance) are entitled to 570 hours per year of free childcare or early education from an approved childcare provider as part of the government’s Free Early Years Education Entitlement. The entitlement is usually accessed as 15 hours per week for 38 weeks, although parents can opt to use their entitlement flexibly, and commences the term after a child’s 2nd birthday.
- 3.2 All 3 to 4-year olds are eligible for 570 hours per year free childcare or early education from an approved childcare provider. Again, this universal entitlement is usually accessed as 15 hours per week for 38 weeks and parents can opt to use their entitlement flexibly. The free provision commences the term after a child’s 3rd birthday and finishes when they start in reception or reach compulsory school age, if later.
- 3.3 Eligible working families can get 1,140 hours per year free childcare or early education for their 3 to 4-year olds, i.e. double the universal entitlement, and again this entitlement can be used flexibly, for example over 52 weeks using fewer hours per week. The main criteria for eligibility is that you are working at least 16 hours per week with taxable income of up to £100k if you are a lone parent, or both working at least 16 hours per week with taxable income of up to £200k per couple.

3.4 Table 1 – Breakdown of provision

Provision	Annual Entitlement (Hours)	Example Usage
Disadvantaged 2-year olds	570	15 hours per week over 38 weeks
Universal entitlement for 3 to 4-year olds	570	15 hours per week over 38 weeks
Working families with 3 to 4-year olds	1,140	30 hours per week over 38 weeks

4.0 Local Authority Funding

- 4.1 Local authority funding for early years comes from the Education, Skills & Funding Agency (ESFA). The level of funding is determined by census data on the local population and an estimate of the likely take up of provision in the borough.
- 4.2 In April 2017, the Early Years National Funding Formula (EYNFF) was introduced to ensure a more equitable distribution of early years funding based on the actual cost of providing early education and childcare, as opposed to local, historic information. The formula, which is used to determine the hourly rate of funding per 3 to 4-year old provided to each local authority to deliver the universal and additional entitlements, comprises a universal hourly base rate, additional needs factors, and an area cost adjustment.

4.3 Table 2 – Calculation of Local Authority Hourly Rate

Local Authority Hourly Rate
(Base Rate + Additional Needs Factors) x Area Cost Adjustment

4.4 Local authorities receive their total funding across six streams that together make up the Early Years Block of the Dedicated Schools Grant (DSG). The real-term level of funding received is based on actual take up of the free entitlement. Westminster's revised allocation for 2018/19 is set out below in Table 2.

4.5 Table 3 – Early Years Block Revised Budgets 2018/19

Early Years Block Budgets 2018/19	Total £m
Universal entitlement for 3 to 4-year olds	9.580
Additional 15 hours for working families with 3 to 4-year olds	1.098
Supplementary funding for maintained nursery schools (MNS)	1.264
Disadvantaged 2-year olds	1.333
Early Years Pupil Premium (EYPP)	0.090
Disability Access Fund	0.032
Total	13.396

5.0 Provider Funding

5.1 In line with Education & Skills Funding Agency (ESFA) guidance, Westminster distributes 95% of the hourly rate set by the EYNFF for 3 to 4-year olds to its providers as a universal base rate. (This rate increased from 93% in April 2018.) This ensures that most of the funding received by local authorities reaches providers to enable them to deliver the free entitlements.

5.2 The remaining 5%, retained by Westminster for central expenditure, contributes towards the cost of a number of early years services also funded in part with General Fund resources.

5.3 Westminster's 2018/19 hourly rate payable to early years providers delivering universal and additional entitlements for 3 to 4-year olds is £6.40.

5.4 Westminster pays 100% of the hourly rate set by the EYNFF for disadvantaged 2-year olds to its providers. This year's hourly rate has been set at £6.50.

5.5 Table 4 – Funding for Early Years Providers (Hourly Rates)

Provision	Provider Hourly Rate
Early years entitlement for disadvantaged 2-year olds	£6.50
Universal entitlement for 3 to 4-year olds	£6.40
Additional entitlement for working families with 3 to 4-year olds	£6.40

6.0 Supplementary Funding for Maintained Nursery Schools

6.1 Maintained nursery schools are those financed primarily from public funds for children who are too young to enter a reception class in primary school. There are four maintained nursery schools in Westminster. These are:

- Dorothy Gardner Centre
- Mary Paterson Nursery School
- Portman Early Childhood Centre
- Tachbrook Nursery School

6.2 In some cases, the hourly rates payable to maintained nursery schools (MNS) have varied from those paid to private, voluntary and independent (PVI) settings, often resulting in maintained settings benefitting from higher levels of funding for delivering the same entitlement. To address this, the government is providing an additional £55m of supplementary funding nationally until at least 2019/20 to support local authorities in managing the transition to EYFF rates for its maintained settings. Westminster's allocation this year is £1.264m.

7.0 Deprivation Funding

7.1 Funding supplements are additional amounts paid to providers to reflect locally identified need on top of the hourly rate for 3 to 4-year olds. Local authorities can opt to pay a number of supplements, however when combined these must not exceed 10% of the hourly rate payable to providers. Deprivation is a mandatory supplement and local authorities must use this factor to recognise deprivation in the borough and its impact on the most deprived cohort.

7.2 In Westminster, deprivation rates for private, voluntary and independent (PVI) nurseries are variable, and weighted and banded according to postcode as per the national Income Deprivation Affecting Children Index (IDACI) rankings for child deprivation. This year's hourly rates range from £0.50 to £1.70. Conversely, the deprivation rate for nursery schools is fixed at £0.64.

7.3 The amount set aside to manage deprivation is taken from the universal element for 3 to 4-year olds budget.

8.0 Early Years Pupil Premium

- 8.1 The Early Years Pupil Premium (EYPP) gives providers additional funding to support disadvantaged 3 to 4-year olds. This year's EYPP rate is £0.53 per hour. EYPP is not payable for 3 to 4-year old children from working families accessing the additional 15-hour entitlement.
- 8.2 Providers are responsible for identifying eligible children who will attract EYPP when they turn three – many of whom will be those who took up the entitlement for disadvantaged 2-year olds, so that local authorities can provide them with the right level of funding. The 2018/19 EYPP budget is £0.090m.

9.0 Disability Access Fund

- 9.1 Providers can apply to the Disability Access Fund (DAF) for funding to make reasonable adjustments to their settings to support disabled children's access to the entitlements for 3 to 4-year olds.
- 9.2 The DAF payment is £615 for each child per year for children who are in receipt of Disability Living Allowance (DLA) and receiving the universal 15-hour entitlement. Providers are responsible for identifying eligible children and are encouraged to familiarise themselves with those in their settings who might be in receipt of DLA.
- 9.3 No applications for funding have been received so far this year.

10.0 Special Educational Needs Inclusion Fund

- 10.1 Local authorities must create a Special Educational Needs Inclusion Fund (SENIF) for all 3 to 4-year olds with special educational needs (SEN) accessing their free entitlements, in consultation with early years providers. These funds, established from budgets from the early years block and/or the high needs block of the DSG, are intended to support local authorities to work with providers to address the needs of individual children with SEN, e.g. to commission SEN services as required by the Children and Families Act 2014.
- 10.2 Funding must be targeted at children with low or emerging levels of SEN and should take account of the number of local children with SEN, their level of need, and overall capacity of the local childcare offering to support this cohort.
- 10.3 Westminster's SENIF is £500 per application, and eligibility criteria are drawn up by the local authority. All providers are made aware of the fund and how to claim, but despite this there has been no take up to date this year. Feedback indicates that the amount payable is deemed too small to warrant the time required to complete the application process.
- 10.4 Children with more complex needs and those with Education, Health and Care Plans (EHCP) are eligible to receive funding via the high needs block of the Dedicated Schools Grant.

11.0 Spring/Summer Term 2018 Take up in Westminster

11.1 Across the spring/summer term, approximately 333 two-year olds from eligible families in receipt of a form of income support accessed their free entitlement, and most used their entitlement in full.

11.2 Over the same period, a further 1,279 children accessed the universal and additional entitlements for 3 to 4-year olds from private, voluntary and independent sector providers (PVI) and 1,213 children accessed their entitlements in maintained nursery schools (MNS).

11.3 Table 5 – Spring/Summer Term 2018

Category	No of Children
Disadvantaged 2-year olds	333
PVI nurseries	1,279
Maintained nurseries	1,213

12.0 Data Quality

12.1 Data on eligible 2-year olds is compiled by the Department of Work & Pensions (DWP) and is based on those families in receipt of income support or accessing universal credits. The data excludes a number of key indicators and does not take account of family circumstances, which may have changed by the time it is received. Despite this, the DWP have no plans at present to improve the quality of the data. The limitations resulting from this have been raised with the DfE by local authorities nationally.

12.2 Take up of universal and additional entitlements is deemed to be significantly lower than that expected by both the ESFA and Westminster, however the quality of data received from which this conclusion is drawn is again not necessarily reliable. The Early Years team has estimated population data for 3 to 4-year olds in Westminster, but uptake is difficult to assess as families can go anywhere to access their entitlements and local authorities do not have the ability to share this data with each other.

12.3 The Early Years Team will be publishing their childcare sufficiency assessment in January 2019 and this will review the 2017/18 academic year. Further work will also be undertaken to facilitate a better understanding of early years data in a wider context, both locally and at national level for comparative purposes. The intention is to streamline methods used for data collection and reporting to achieve more consistency in the quality of information used for analytical purposes.

If you have any queries about this report or wish to inspect any of the background papers, please contact Amanda Anerville on x6364 or aanerville@westminster.gov.uk.

APPENDICES:

None

BACKGROUND PAPERS

EFSA Early Years Entitlements: Local authority funding of providers operational guide 2018 to 2019

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/682452/Early_years_entitlements-Operational_guide_2018_to_2019.pdf

RBKC Spring/Summer Term 2018 SIMMS and Portal Data on 2, 3 and 4-year olds

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Economic Development, Education, Community and Place Shaping Policy & Scrutiny Committee

Date:	19 November 2018
Classification:	General Release
Title:	2018/19 Work Programme and Action Tracker
Report of:	Director of Policy, Performance & Communications
Cabinet Member Portfolio	Cabinet Member for Economic Development, Education and Community Cabinet Member for Place Shaping and Planning
Wards Involved:	All
Policy Context:	All
Report Author and Contact Details:	Artemis Kassi x 3451 akassi@westminster.gov.uk

1. Executive Summary

- 1.1 This report presents the current version of the work programme for 2018 – 2019 and also provides an update on the action tracker.

2. Key Matters for the Committee's Consideration

- 2.1 The Committee is asked to:

- Note the action tracker (Appendix 1);
- Review and approve the draft list of suggested and unallocated items (Appendix 2), and prioritise where required; and
- Consider establishing a task group on access to culture (Appendix 3).

3. Changes to the work programme following the last meeting

- 3.1 At the committee meeting in September, members reviewed and suggested items for inclusion in the Work Programme. These are reflected in Appendix 2.

- 3.2 The Committee is asked to review the Unallocated Items with a view to finalising the topics for the April meeting.
- 3.3 As previously suggested, the Committee may wish to deal with these either as substantive agenda items at subsequent meetings or to receive a briefing.
- 3.4 Following review of the Unallocated Items, and in line with a member request, it is suggested that the committee consider establishing a task group to investigate access to culture in the City, looking particularly at how families on low incomes access the arts and culture. Appendix 3 is a draft scoping document for this proposed task group.

If you have any queries about this Report or wish to inspect any of the Background Papers, please contact Artemis Kassi.

akassi@westminster.gov.uk

APPENDICES:

Appendix 1 - Action Tracker

Appendix 2 - Suggested work programme

Appendix 3 - Draft Scoping Paper - Access to Culture

ACTION TRACKER
Economic Development, Education, Community and Place Shaping

ROUND 2 17 September 2018		
Agenda Item	Action	Status/Follow Up
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio: Cabinet Member for Economic Development, Education and Community	The Committee requested that detailed data/financial implications for services be included in future reports.	Noted.
	The Committee requested a briefing note on the operation of the Brexit Helpline including the questions asked and the number of calls received.	Completed
	The Committee requested a briefing note on the operation of the resident's discount offers at the Moberly and Jubilee Sports Centres.	Completed
	The Committee requested to see the September newsletter produced by the Kings Business School.	Completed
	The Committee requested a briefing note regarding the Hub Westminster shareholder dispute including the outcome from the meeting in October.	Completed
	The Committee requested a briefing note regarding the individual funding for each pupil the introduction of The National Funding Formula for schools.	Completed
	Councillor Harvey to arrange a meeting with Councillor Mann to discuss the development of the new Cultural and Heritage Strategy.	Completed
Item 8 Social Value Presentation	The Committee suggested that the diagram on how Section 106 Employment and Skills Commitments works be made available to members/business/public	In progress

ROUND 1 11 June 2018		
Agenda Item	Action	Status/Follow Up
Item 5 Policy and Scrutiny Portfolio: Cabinet Member for Economic Development, Education and Community	Site visit to the Sir Simon Milton Foundation Technical College	In progress. Officers are exploring best times for the site visit, which may coincide with a committee meeting
Item 6 Cabinet Member Updates: Policy and Scrutiny Portfolio: Cabinet Member for Place Shaping and Planning	Briefing note on the payment of the Community Infrastructure Levy for the committee	Circulated and completed

Economic Development, Education, Community and Place Shaping Policy and Scrutiny Committee
2018/2019 Work Programme

ROUND ONE 11 JUNE 2018		
Agenda Item	Reasons & objective for item	Represented by
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor David Harvey Cabinet Member for Economic Development, Education and Community
Cabinet Member Q&A	To update the committee on key areas of work within its remit and the Cabinet Member's priorities	Councillor Richard Beddoe Cabinet Member for Place Shaping and Planning

ROUND TWO 17 SEPTEMBER 2018		
Agenda Item	Reasons & objective for item	Represented by
Cabinet Member Q&A	To receive an update and provide "critical friend" challenge	Councillor David Harvey Cabinet Member for Economic Development, Education and Community
Social Value	To review the social value work which Westminster is undertaking (including the changing nature of Social Value, the scale of the opportunity, its work with Heart of the City, section 106, CIL and the role of technology)	Greg Ward
SEND Strategy (briefing)	To review the Strategy and provide comment	Ian Heggs

**ROUND THREE
19 NOVEMBER 2018**

Agenda Item	Reasons & objective for item	Represented by
Cabinet Member Q&A	To receive an update and provide “critical friend” challenge	Councillor David Harvey Cabinet Member for Economic Development, Education and Community
Education – School Organisation and Investment Strategy	To receive an update and provide comment on the strategy	Ian Heggs Wendy Anthony
Early Years Funding	To review nursery funding (member request)	Ian Heggs Anita Stokes

**ROUND FOUR
30 JANUARY 2019**

Agenda Item	Reasons & objective for item	Represented by
Cabinet Member Q&A	To receive an update and provide “critical friend” challenge	Councillor Richard Beddoe Cabinet Member for Place Shaping and Planning
City Plan	To review the draft City Plan and provide comment as part of the consultation process	Julia Corkey Ezra Wallace Kimberley Hopkins
Education – School Performance report	To evaluate areas of success and areas to be developed. To make recommendations	Andrew Stanley

**ROUND FIVE
3 APRIL 2019**

Agenda Item	Reasons & objective for item	Represented by
Cabinet Member Q&A	To receive an update	Councillor Richard Beddoe Cabinet Member for Place Shaping and Planning

UNALLOCATED ITEMS

Agenda Item	Reasons & objective for item	Represented by
Employment Support	To review the provision of employment support, the challenges and opportunities presented by Brexit. Link to the Mayor's skill strategy	Greg Ward
Westminster Employment Service/Hubs linked with adult education	To review the Westminster Employment Service one year on, with particular focus on the assistance provided to the long-term unemployed (member request)	Greg Ward
Active Westminster	To review, including an update on Moberly Sports Centre	Andy Durrant
Access to culture	To review how Westminster families, particularly those on low-incomes, are able to access culture within the City (member request)	
Free Schools	To review the performance of free schools in the City (member request)	Ian Heggs/Richard Stanley
BIDs	To review the work of these and similar council-supported bodies (member request)	Greg Ward
Libraries Advisory Board	To review how scrutiny's previous recommendations have been acted upon	Michael Clarke
Create Church Street	To review this project, supporting and encouraging arts and culture in a local community	
Made in Libraries/Fun Palaces	To evaluate key areas of success of the Made in Libraries pilot project and where lessons learnt are applicable to the Fun Palaces national scheme pilot	Michael Clarke
Westminster Youth Foundation	To review youth engagement	
Healthy Eating and Physical Activity in Schools	To review how healthy eating and physical activity are supported in Westminster schools (member request)	
The Planning Process	For the committee to be briefed on the planning process in the City	Michela Leoni/Marina Mollà Bolta

TASK GROUPS AND STUDIES

Subject	Reasons & objective	Type
Volunteering in Westminster	Scope of volunteering in Westminster. Evaluate the cost of volunteering to individuals and organisations. What value does volunteering add to those who receive volunteering and volunteers themselves? Long-term impacts of volunteering. Investigate whether the council should do more to direct volunteering towards priorities	Task Group



Access to Culture task group scoping paper

Objective(s) <i>Specific, Measurable, Achievable, Realistic</i> <i>Timescale</i>	To produce a report on Access to Culture in the City which makes recommendations on how families on low incomes access the arts and culture. To report to the Economic Development, Education, Community and Place Shaping P&S Committee by April 2019
Key questions	To investigate ways of improving access to the arts and culture in Westminster. How can access be improved? How can we use existing resources (e.g. City Save, Libraries) to improve access for families on low incomes? What are the barriers? How have other authorities/cities overcome these barriers? What do we need residents, schools, businesses, the council and the government to do? Can improved access to culture result in improved skills and employment prospects?
Intended outcomes	Recommendations that improve access to the arts and culture for families on low incomes in the City, improve levels of cultural participation and reduce levels of deprivation in wards such as Queen's Park, Church Street, Churchill, Westbourne and Harrow Road. This work could feed into a refresh of the City Save scheme. It might also touch on other City for All objectives.
Methodology	Evidence gathering sessions with WCC, arts and cultural organisations, schools, libraries and residents' groups. Site visits.
Key witnesses/contacts	Residents Businesses Schools (primary and secondary) Arts and Cultural Organisations Libraries WCC
Timescale	Report to be finalised by 20 March 2019, for submission to CMPP P&S committee meeting on 3 April 2019
Notes	City Lions scheme

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